

### **Policy Purpose**

The purpose of this policy is to define circumstances under which the Township may accept certain pre-existing private lanes or roadways without the property owners abutting thereon, assuming full responsibility for the cost of improvements thereto.

### **Scope and Accountability**

This policy affects private roadways within Jackson Township existing as of the date of adoption, and meeting all of the criteria set forth below. This policy is adopted pursuant to the power to construct, layout or accept roads as set forth in Chapter 23 of the Second Class Township Code.

### **Duties and Responsibilities**

The Board of Supervisors is responsible for setting this policy. The Township Roadmaster and Manager are jointly responsible for certifying that an applicant meets the requirements of this policy.

### **Policy**

1) Pre-existing Rule - No roadway shall be accepted by the Supervisors as a public roadway of the Township unless the roadway dedicated meets the requirements for liquid fuels tax eligibility of the Pennsylvania Department of Transportation and the roadway has been paved to a depth of 2.5 inches with an appropriate wearing coat of bituminous pavement materia, and provided the roadway has all drainage, storm water management and other appurtenances deemed necessary or appropriate by the Roadmaster and Township Engineer, under the specific circumstances and as required by Township Ordinance.

2) Exception - The Township Supervisors will accept applications from property owners to accept private lanes pre-existing on the date of adoption of this policy, without the property owners complying with all the requirements referred to in Section 1 above, which meet the following criteria:

- a. The private lane is the principle means of access to three or more residences or businesses; and
- b. The private lane does not require any new drainage facilities to be installed in order to meet PADOT liquid fuels eligibility criteria; and
- c. The property owners provide a survey of the private lane to be taken over; and
- d. All owners sign the appropriate dedication of land, establishing a 33 foot right-of-way, additional space required for slope in areas of cut or fill, and the required turn around on “dead end” lanes; and
- e. That at least one existing household residence or occupied business be served for every 150 feet of roadway accepted under this policy.

**Procedure**

Property owners may initiate consideration of a request to take over a roadway under this policy by filling out and filing with the Township an application, signed by all adjacent property owners, as attached hereto, and providing the survey required and providing a dedication of land for the roadway in a form suitable to the Township Solicitor.

Following receipt of all necessary documents, the Township will schedule an inspection of the roadway with representatives from PADOT, for the purpose of determining an estimated cost of bringing the roadway into minimum compliance with PADOT liquid fuels tax eligibility requirements.

Following inspection, the Roadmaster and Township Manager shall each certify that the terms of the policy have been met.

I certify the foregoing Policy was adopted by Motion of the Jackson Township Board of Supervisors at a public meeting held the \_\_\_\_\_ day of \_\_\_\_\_, 2003

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Township Secretary

(Seal)