

## **JANUARY 8, 2009**

The Jackson/East Taylor Sewer Authority held its annual reorganizational meeting followed by its regular monthly meeting on January 8, 2009 at 7:00 P.M. at the Authority Office. George E. Burkey called the meeting to order with the flag salute. Members present were George E. Burkey, Robert Templeton, Mary Ann Hicks and Barry Casella. Wendell Gillen was absent.

An Executive Session was held before the meeting to discuss personnel.

**PUBLIC COMMENT ON AGENDA ITEMS:** None

### **REORGANIZATIONAL MEETING:**

Attorney Alex Svirsko Jr. opened the floor for nominations for Chairman. Motion was made by Hicks to nominate George E. Burkey as Chairman and seconded by Templeton. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Vice Chairman. Motion was made by Hicks to nominate Robert Templeton as Vice Chairman and seconded by Casella. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Secretary. Motion was made by Templeton to nominate Wendell Gillen as Secretary and seconded by Casella. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Treasurer. Motion was made by Burkey to nominate Mary Ann Hicks as Treasurer and seconded by Templeton. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Assistant Secretary/Treasurer. Motion was made by Hicks to nominate Barry Casella as Assistant Secretary/Treasurer and seconded by Burkey. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Solicitor. Motion was made by Hicks to retain Attorney Alex Svirsko Jr. as Solicitor and seconded by Templeton. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Engineer. Motion was made by Hicks to retain Keller Engineers as our Engineer and seconded by Burkey. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Accountant. Motion was made by Casella to retain Dennis P. Kotzan & Associates as our Accountant and seconded by Templeton. No other nominations were made. Motion carried unanimously.

Motion was made by Burkey, seconded by Templeton, to retain First National Bank, PLGIT, 1st Summit Bank, First Commonwealth Bank and Slovenian Savings & Loan as our Depositories. Motion carried unanimously.

Motion was made by Burkey, seconded by Templeton, to make the second Thursday of each month at 7:00 P.M. as the meeting dates for 2009. Motion carried three to one with Hicks voting against due to East Taylor Township meetings being on the same night.

This concluded the reorganization portion of the meeting.

**REGULAR MONTHLY MEETING:**

**CORRESPONDENCE:**

Casella read a letter from Jackson Township Supervisors dated January 7, 2009 reappointing D. Robert Templeton to the Sewer Authority Board for a five-year term.

Casella read a letter from Keller Engineers dated December 2008, asking to be retained as our Engineering Firm.

Casella read a letter from Attorney Alex Svirsko Jr. dated January 7, 2009 asking to be retained as our Solicitor.

Casella read a letter from Dennis Kotzan regarding submitting a letter to our federal legislators requesting support for funding under President Elect Obama's economic stimulus infrastructure package.

Motion was made by Casella, seconded by Hicks, to approve the minutes of the December 11, 2008 meeting as presented. Motion carried unanimously.

**FINANCIAL REPORT:** (As of December 31, 2008)

General Fund Balance:	\$72,894.22
Revenue Temporary Fund Balance:	282,610.61
Certificates of Deposit:	245,327.87
Tapping Fees:	308,722.18
Pennvest Loan Balance:	10,200,450.42

Motion was made by Casella, seconded by Templeton, to approve the Treasurer's Report as presented. Motion carried unanimously.

**SOLICITOR'S REPORT:**

Attorney Alex Svirsko Jr. stated that he has the deed for our property and deeds for the ten Pump Stations to give to Keller Engineers so they can survey the land. Svirsko also has the deed for the Lyle Pump Station that REA requested. Svirsko does not have the Wilson/Sayne easement yet, but is working with Attorney Sossong who has been out of town. This is the last easement needed and with the Contractor not being able to get under the gas lines on Leidy Lane until after April 15, 2009, Svirsko has some time to get this easement. Svirsko has also asked Attorney Sossong for an itemized invoice for the Devlin hearings. Mr. & Mrs. Robert Smith have signed their easement, so the contractor can complete that area of the project. Svirsko also did the grinder pump rules for the Boards review. Looking to catch up on liens that need filed.

**ACCOUNTANT'S REPORT:**

Dennis Kotzan read and explained to the Board about sending letters to our legislatures regarding President Elect Obama's economic stimulus infrastructure package. The project summary should further include a description of the project, a proposed start date, an estimate of jobs created, a project justification, a project title, any legislative support for the project such as the Clean Water Act, including an illustration of the positive impact on the environment. Kotzan suggested that the Authority consider this opportunity and prepare a funding request for submission. The Board discussed some options for this funding such as Rt. 22 project, Rosedale Street and Pump Station Rehab work. High priority would be cleaning up the environment.

**ENGINEER'S REPORT:**

Bill Henry from Keller Engineers stated that they finally got the change order thru to Pennvest and needs a signature. Henry has Requisition #5 from Guyer Brothers and Keller Engineers that will need to be approved in the amount of \$190,616.21. D.J. Wisor will not have another requisition until Spring. Henry proposed three estimates for the First Avenue renovation work from the six inch line to the eight inch line by Guyer Brothers. Option #1 is regular construction at a cost of \$40,790.40. Option #2 is to bore under Poplar Street at a cost of \$44,790.40. Option #3 is pipe bursting at a cost of \$50,790.40. If approved, Guyer Brothers will wait until Spring to do First Avenue. Guyer Brothers will not be able to get under the gas lines on Leidy Lane until after April 15, 2009, so they will probably need an extension. Now that the Smith easement is signed Guyer Brothers will be able to continue and finish that area of the project.

**INSPECTOR'S REPORT:**

Tim Burkey and Brian Daughenbaugh asked the Board if the Solicitor could look over an agreement to lease a backhoe from Cambria Tractor. The Authority can lease the backhoe for two years. If the Authority decides to keep the backhoe, the rental fee is included in the purchase price. If not satisfied, the backhoe can be returned; however, we lose our rental fee but used the backhoe for two years. Burkey asked the Board if they would have a problem with him ordering safety vests for the Jackson Fire Company, who is also tax exempt, thru our USA Blue Book Account. Once the vests come in, the Fire Company will pay that invoice. The Board did not have a problem with helping out the Fire Company. There were two major rain events on December 19<sup>th</sup> and December 24<sup>th</sup>, 2008 which put our Pump Stations into high level alarms. Varner Septic and Kamzik Septic were both called out to pump down some of the stations. Burkey presented information on smoke testing procedures and equipment needed to smoke test our main lines that the Board needs to review due to the large amount of inflow and infiltration during heavy rains. Station #8 pump had a seal fail. A new pump was ordered from Trombold Equipment and the old pump will be repaired as a backup. A new base was also ordered for Station #1. A new sensaphone was ordered and the old one was repaired by CAMCO. The maintenance crew has had a few complaints about the cuts in the road from the new project. Burkey asked if the contractor's agreement to install taps could be simplified. Svirsko and G. Burkey said they can look at the agreement again and work on it.

**OLD BUSINESS:**

Motion was made by Templeton, seconded by Casella, to approve the agreement with the Johnstown Redevelopment Authority regarding cooperating with them on the inflow and infiltration problems, and also to remove the word "Borough" from the agreement. Motion carried unanimously.

Motion was made by Hicks, seconded by Casella, to execute the Audit Engagement Letter with Dennis P. Kotzan and Associates. Motion carried unanimously.

**NEW BUSINESS:**

Motion was made by Templeton, seconded by Casella, to approve payment of the current bills in the amount of \$8,952.29. Motion carried unanimously.

Motion was made by Hicks, seconded by Templeton, to approve the time sheets for period ending 12/12/08 and 12/26/08. Motion carried three to one with G. Burkey abstaining.

Motion was made by Templeton, seconded by Casella, to compensate the Employees with a 3% raise retroactive back to January 1, 2009, and to give the employees three sick days per year which cannot be carried over, use them or lose them. Motion carried unanimously.

Motion was made by Hicks, seconded by Casella, to approve Requisition #5 in the amount of \$190,616.21. Motion carried unanimously.

Motion was made by Burkey, seconded by Casella, to submit Requisition #5 to Pennvest for payment. Motion carried unanimously.

First Avenue estimates from Guyer Brothers to increase the main sewer line from six inch to eight inch:

Option #1 Regular Construction, cut roads and driveway, etc. Amount \$40,790.40.

Option #2 Bore under Poplar St. instead of a road cut. Amount \$44,790.40

Option #3 Pipe Bursting. Amount \$50,674.00.

Motion was made by Casella, seconded by Templeton, to approve Option #1 for the First Avenue improvement work to expand the sewer line from six inch to eight inch by Guyer Brothers in the amount of \$40,790.40.

Motion was made by Burkey, seconded by Casella, to authorize Keller Engineers to apply for the H2O Water Fund Stimulus Matching Grant Program for the Pump Station Rehab with an approximate estimate of \$60,000.00 per Pump Station. Also to authorize Burkey to sign the paper work since the deadline is February 13, 2009. Motion carried unanimously.

**PUBLIC COMMENT:** None was made.

Motion to adjourn at 8:10 P.M. by Casella. Seconded by Templeton. Motion carried unanimously.

Respectfully submitted,

Nancy M. Oleksa  
Administrative Assistant