

## **JANUARY 10, 2008**

The Jackson/East Taylor Sewer Authority held its annual reorganizational meeting followed by its regular monthly meeting on January 10, 2008 at 7:00 P.M. at the Authority Office. George Burkey called the meeting to order with the flag salute. Members present were George Burkey, Mary Ann Hicks, Barry Casella and Wendell Gillen. Joe Baxter was absent.

**PUBLIC COMMENT:** None

### **REORGANIZATIONAL MEETING:**

Attorney Alex Svirsko opened the floor for nominations for Chairman. Motion was made by Hicks to nominate George Burkey as Chairman and seconded by Casella. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Vice Chairman. Motion was made by Hicks to nominate Joe Baxter as Vice Chairman and seconded by Burkey. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Secretary. Motion was made by Casella to nominate Wendell Gillen as Secretary and seconded by Hicks. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Treasurer. Motion was made by Burkey to nominate Mary Ann Hicks as Treasurer and seconded by Gillen. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Assistant Secretary. Motion was made by Hicks to nominate Barry Casella as Assistant Secretary and seconded by Burkey. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Solicitor. Motion was made by Hicks to retain Attorney Alex Svirsko Jr. as Solicitor and seconded by Burkey. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Engineer. Motion was made by Hicks to retain Keller Engineers as our Engineer and seconded by Casella. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Accountant. Motion was made by Hicks to retain Dennis P. Kotzan as our Accountant and seconded by Gillen. No other nominations were made. Motion carried unanimously.

Motion was made by Burkey, seconded by Gillen, to retain First National Bank, PLGIT, 1st Summit and First Commonwealth as our Depositories. Motion carried unanimously.

Motion was made by Burkey, seconded by Gillen, to make the second Thursday of each month at 7:00 P.M. as the meeting dates for 2008. Motion carried three to one with Hicks voting against due to the East Taylor Township meetings being on the same night.

This concluded the reorganization portion of the meeting.

**REGULAR MONTHLY MEETING:**

**PUBLIC COMMENT:**

Don Krens of Direct Value Outlet is planning on constructing a Car Wash and Pet Wash and wanted to know what he has to do regarding the sewage. Krens talked with our Engineer. The Board told him that the Authority would send a letter to the City of Johnstown asking for Capacity.

Robert Spanko, East Taylor Township Supervisor, stated that the Township purchased a burned out structure on Mele Street which the Sewer Authority has a lien on for the tap fee. Spanko asked if the Authority could alleviate the lien so that it would make it easier for the Township to sale the property. Burkey stated that they will discuss this in New Business.

Robert Ritchey, Environmental Representative from East Taylor, stated that he is involved with many organizations and wanted to know if the Authority has ever looked into grants, that DCED has grant money for water and sewer. Mr. Ritchey will provide the Authority with any grant applications that he receives and would like to help the Authority in any way he can.

**CORRESPONDENCE:**

Gillen read a letter from Jackson Township Supervisors dated January 9, 2008 reappointing George E. Burkey for another five-year term.

Gillen read a letter from Keller Engineers dated December 2007 asking to be retained as our Engineer.

Gillen read a letter from Attorney Alex Svirsko Jr. dated January 10, 2008 asking to be retained as our Solicitor.

Motion was made by Casella, seconded by Gillen, to approve the minutes of the December 13, 2007 meeting as presented. Motion carried unanimously.

**FINANCIAL REPORT:** (As of the end of December 31, 2007)

General Fund Balance:	\$53,521.51
Revenue Temporary Fund Balance:	83,349.97
Certificates of Deposit:	238,106.07
Pennvest Loan Balance:	10,704,888.53

Motion was made by Casella, seconded by Gillen, to approve the financial report as presented. Motion carried unanimously.

**SOLICITOR’S REPORT:**

Attorney Alex Svirsko stated that he sent a letter to William Marsh regarding installing the service lateral right up to where our maintenance personnel had to install the tap. Svirsko amended the Rules and Regulations to state that if the contractor is going to dig the service lateral first, that the contractor has to be thirty-feet from where our tap is to be installed. Also if the contractor backfills before our inspection, they will have to uncover the service lateral. Svirsko called four other Municipalities regarding how they handle billing apartments with one water meter. Forest Hills and Windber both bill for house and apartment because it’s too hard to police. Johnstown bills according to the number of water meters. Highland Sewer and Water bills according to how many water meters; however, at the curb they are splitting and putting in new second water meter so that they can bill two units. Svirsko suggested that the Authority continue to bill the apartment unless the owner wants to install another meter. Svirsko also recommended that the Board table any vote at this time and explore the possibilities.

**ACCOUNTANT’S REPORT:** Dennis Kotzan had nothing to report.

**ENGINEER’S REPORT:**

Dan Carbaugh stated that he has not heard anything from Pennvest and that the next Pennvest meeting is January 22, 2008. Steve Weitz of DEP stated that they have a lot of projects that are back logged that may get the money first. Depending on how much money is left, we may get funded. Usually if Pennvest is considering the Authority for funding, the Engineer will receive numerous calls and questions regarding the project and Carbaugh has only received a few calls. Casella wanted to know since Cherrywood is so bad, how long before DEP would step in. Carbaugh stated that as long as DEP knows we are trying to get funding they will not step in. Casella wanted to know if the SEO fined any residents for mal-functioning septic tanks while they were doing their survey. Carbaugh stated that the SEO could not fine the residents because there were no complaints made, this was just a fact finding survey. If DEP would step-in they would notify the Townships that there are no more taps available. Carbaugh stated that the Authority is holding money on Glen Johnston for restoration work in the spring. Carbaugh also explained to Mr. Ritchey that there is grant money available for sewage: however, you have to show economic development.

**INSPECTOR’S REPORT:**

Tim Burkey stated that he and Brian Daughenbaugh unclogged the pumps and repaired a float at Station #11. East Taylor Fire Company used their high pressure hose to loosen a hard crusty substance and a block of grease at Station #3. A new battery was installed in the truck and the snow plow was painted for the F350. Our maintenance crew helped Jackson Water and East Taylor Water Authorities with water leaks. The viewport cap is missing and dirt is in the viewport at the new home construction on Hildebrand Street being done by Marsh Construction. A letter needs sent to Marsh Construction. A manhole lid was found partly opened on a manhole on Hildebrand Street that could have been causing the high level alarms at Station #1. One cell phone was dropped in water and had to be replaced, which was covered under insurance with a \$50.00 deductible. Burkey is getting information on materials needed to install the by-pass pumping at the stations.

**OLD BUSINESS:**

Motion was made by Hicks, seconded by Casella, to approve the revisions to the Rules and Regulations regarding the dye testing on homes being sold. Motion carried unanimously.

Motion was made by Burkey, seconded by Gillen, to approve payment to Dodson Electric for electrical work completed in the Pole Building. Motion carried unanimously.

**NEW BUSINESS:**

Burkey opened the meeting for Public Comment. None was made.

Motion was made by Gillen, seconded by Casella, to approve payment of the current bills in the amount of \$35,058.43. Motion carried unanimously.

Motion was made by Hicks, seconded by Gillen, to approve the time sheets. Motion carried three to one with Burkey abstaining.

Burkey announced that the Board had an Executive Session at 6:00 P.M. to discuss Personnel matters.

Motion was made by Gillen, seconded by Casella, to raise the inspector's wage from \$9.85 to \$12.75 an hour and from \$9.35 and to \$12.25 an hour. Motion carried unanimously.

Motion was made by Gillen, seconded by Casella, to increase the employee's wages by 3%, taking the two employees from \$12.75 to \$13.13 an hour and the one employee from \$12.25 to \$12.62 an hour. Motion carried unanimously.

Motion was made by Gillen, seconded by Casella, that the employee raise take effect on January 1, 2008. Motion carried unanimously.

Motion was made by Hicks, seconded by Gillen, that if East Taylor Township pays \$280.00, the out of pocket money it cost the Authority to file the lien on Mele Street, that the Authority would remove the lien so that East Taylor Township can sale that property. The \$2,500.00 tap will still be owed on that property if the new owner ever decides to tap into the system. Motion carried unanimously.

Motion to adjourn at 8:25 P.M. by Hicks. Seconded by Casella. Motion carried unanimously.

Respectfully Submitted,

Nancy M. Oleksa  
Administrative Assistant

