

JANUARY 10, 2013

The Jackson/East Taylor Sewer Authority held its annual reorganizational meeting followed by its regular monthly meeting on January 10, 2013 at 7:00 P.M. at the Authority Office. George E. Burkey called the meeting to order with the flag salute. Members present were George E. Burkey, Robert Templeton, Mary Ann Hicks, Donald Ochenrider Jr. and Daniel Yahnert.

REORGANIZATIONAL MEETING:

George E. Burkey opened the floor for nominations for Chairman. Motion was made by Hicks to nominate George E. Burkey as Chairman and second by Templeton. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Vice Chairman. Motion was made by Hicks to nominate Robert Templeton as Vice Chairman and second by Yahnert. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Secretary. Motion was made by Burkey to nominate Donald Ochenrider Jr. as Secretary and second by Yahnert. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Treasurer. Motion was made by Burkey to nominate Mary Ann Hicks as Treasurer and second by Ochenrider. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nomination for Assistant Secretary. Motion was made by Burkey to nominate Daniel Yahnert as Assistant Secretary and second by Ochenrider. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Solicitor. Motion was made by Hicks to retain Attorney Alex Svirsko Jr. as Solicitor and second by Yahnert. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Engineer. Motion was made by Hicks to retain Keller Engineers as our Engineering Firm and second by Ochenrider. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Accountant. Motion was made by Templeton to retain Dennis P. Kotzan & Associates as our Accountant and second by Hicks. No other nominations were made. Motion carried unanimously.

Motion was made by Yahnert, second by Templeton, to retain PLGIT, Ameriserv Financial and Somerset Trust as our Depositories. Motion carried unanimously.

Motion was made by Templeton, second by Ochenrider, to make the second Thursday of each month as the meeting date for 2013 at 7:00 P.M. at the Authority Office. Motion carried unanimously.

This concluded the reorganization portion of the meeting.

REGULAR MONTHLY MEETING:

PUBLIC COMMENT ON AGENDA ITEMS: None was made.

CORRESPONDENCE:

Ochenrider read a letter from Keller Engineers dated December 2012 asking to be reappointed as the Engineering Firm.

Ochenrider read a letter from Jackson Township Supervisors dated January 8, 2013 reappointing George Burkey to another five year term on the authority board.

Motion was made by Hicks, second by Templeton, to approve the minutes of the December 13, 2012 meeting as presented. Motion carried unanimously.

FINANCIAL REPORT: (As of December 31, 2012)

General Fund Balance:	\$65,902.68
Revenue Temporary Fund Balance:	173,232.15
Money Market Account Balance:	422,972.33
Pennvest Old Loan Balance:	8,131,510.68
Pennvest New Loan Balance:	2,526,303.72

Motion was made by Ochenrider, second by Yahnert, to approve the Treasurer's Report as presented. Motion carried unanimously.

SOLICITOR'S REPORT:

Alex Svirsko stated that he would like to set up a meeting with the Johnstown Redevelopment Authority, JETSA, and the Townships so that everyone can see and hear what is going on with JRA. Svirsko reviewed the Oil/Gas lease and recommends that we do not sign at this time because it is very one sided. Svirsko would like to see how many landowners signed in this area to where all the resources could be pulled together and the cost divided. With only three acres we are not a major player and do not have much negotiating power. The state minimum per acre is \$300.00 and that is what they are offering. We could have a face to face sit down and enter into another lease with them. Svirsko will get a list of landowners who signed from the CSA. Once Chevron pays the Authority for the rights we lose all control. Svirsko completed the Resolution for the Transfer of Funds and Property to be adopted. Two members have to sign off on the form and then put on the agenda to be ratified. Svirsko added the purchase of property which is incorrect and will be removed from the resolution. The sale of the Leckey Trailer Park fell through. Regarding the Piljay septic tank issue, Svirsko wants to review the old Rules and Regulations to see what was stated in the rules regarding septic tanks back in 1996. Svirsko is still working on the Employee Handbook.

ACCOUNTANT'S REPORT: Dennis Kotzan was absent.

ENGINEER'S REPORT:

Dan Carbaugh of Keller Engineers stated that Norac Laboratory will give us a price on what it will cost to do the work to determine the size of the filters needed for the odor problem at Station #6 once they establish the levels of hydrogen sulfite. The flow meters were installed at Leisure Village and with the thaw and rain storm coming hopefully will be able to get a good reading. The Johnstown Correction Act Plan was completed and sent to DEP basically stating that the pressure tests are coming along.

INSPECTOR'S REPORT:

Tim Burkey stated that he and Brian Daughenbaugh got the repaired pump from Station #6 back from Ram Industrial. Burkey got a price of \$1,905.00 from Greg Madia on the Myers grinder pump drop in replacements. There is a Liberty Pump that runs around \$2,100.00 for a drop in replacement. The E-One grinder pump is getting so expensive to repair. When the E-One seal on the motor goes bad and gets flooded then all the electrical parts get wet also. The clutch on the dump truck went and since has been repaired. Pressure tests are continuing. The two flow meters were installed in Leisure Village. There was a pile of toilet paper in the one manhole where the meter was installed that had to be cleaned out. Burkey is going to try to forty-five the pipe and direct it into the flow channel. Burkey and Daughenbaugh went to the Dornick Point Treatment Plant in Johnstown and asked what can be done to accept the extra water from Varner and Kamzik to flush our lines. The treatment plant worker did not have a problem with Burkey signing a manifest showing how much water was dumped into our lines and then Varner and Kamzik would pay the Treatment Plant for that amount of water that was flushed down our lines. That amount of water then would have to be deducted from our Inflow and Infiltrations charts. It would takes our guys two hours to pump down our wet wells and then go flush a line where the pumper trucks are already loaded and ready to flush. The holes in the manhole near Aurandt and also on Hazel Street are allowing infiltration into our system. The holes are in the manholes to let the air out, but Burkey feels that the line needs air release valves.

OLD BUISNESS:

The Employee Handbook was tabled until next month's meeting.

Motion was made by Hicks, second by Templeton, to adopt Resolution 01-13 regarding the transfer of funds and property with the changes discussed in removing the word purchases. Motion carried unanimously.

NEW BUSINESS:

Motion was made by Templeton, second by Yahnert, to approve payment of the bills in the amount of \$16,324.21. Motion carried unanimously.

Motion was made by Hicks, second by Yahnert, to approve the time sheets for period ending 12/22/12 and 01/05/13 as presented. Motion carried by four with G. Burkey abstaining.

Motion was made by Burkey, second by Ochenrider, to approve the transfer of \$5,000.00 from the PLGIT fund to the General Fund to pay the monthly bills on December 27, 2012. Motion carried unanimously.

Motion was made by Yahnert, second by Ochenrider, to table the Chevron Oil and Gas Lease at this time. Motion carried unanimously.

Nancy Oleksa announced her retirement from the Sewer Authority effective March 1, 2013 and will be taking her three weeks earned vacation prior, making her final day in the office February 8, 2013. G Burkey thanked Mrs. Oleksa for her sixteen years of service and stated that she did a good job and hope she enjoys her retirement.

Motion was made Ochenrider, second by Templeton, to advertise the Administrative Assistant Position. Motion carried unanimously.

PUBLIC COMMENT: None

Motion to adjourn at 8:30 P.M. by Yahnert. Second by Ochenrider. Motion carried unanimously.

Respectfully submitted,

Nancy M. Oleksa
Administrative Assistant