

JANUARY 12, 2012

The Jackson/East Taylor Sewer Authority held its annual reorganizational meeting followed by its regular monthly meeting on January 12, 2012 at 7:00 P.M. at the Authority Office. George E. Burkey called the meeting to order with the flag salute. Members present were George E. Burkey, Robert Templeton, Mary Ann Hicks, Donald Ochenrider Jr. and Daniel Yahnert.

Burkey announced that an Executive Session was held after the last monthly meeting to discuss possible litigations.

REORGANIZATIONAL MEETING:

George E. Burkey opened the floor for nominations for Chairman. Motion was made by Hicks to nominate George E. Burkey as Chairman and second by Yahnert. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Vice Chairman. Motion was made by Hicks to nominate Robert Templeton as Vice Chairman and second by Ochenrider. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Secretary. Motion was made by Templeton to nominate Donald Ochenrider Jr. as Secretary and second by Hicks. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Treasurer. Motion was made by Ochenrider to nominate Mary Ann Hicks as Treasurer and second by Templeton. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nomination for Assistant Secretary. Motion was made by Hicks to nominate Daniel Yahnert as Assistant Secretary and second by Ochenrider. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Solicitor. Motion was made by Hicks to retain Attorney Alex Svirsko Jr. as Solicitor and second by Templeton. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Engineer. Motion was made by Hicks to retain Keller Engineers as our Engineering Firm and second by Yahnert. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Accountant. Motion was made by Hicks to retain Dennis P. Kotzan & Associates as our Accountant and second by Templeton. No other nominations were made. Motion carried unanimously.

Motion was made by Yahnert, second by Ochenrider, to retain PLGIT, Ameriserv Financial, Slovenian Savings & Loan and Somerset Trust as our Depositories. Motion carried unanimously.

Motion was made by Ochenrider, second by Hicks, to make the second Thursday of each month as the meeting date for 2012 at 7:00 P.M. at the Authority Office. Motion carried unanimously.

This concluded the reorganization portion of the meeting.

REGULAR MONTHLY MEETING:

PUBLIC COMMENT ON AGENDA ITEMS: None was made.

CORRESPONDENCE:

Ochenrider read a letter from Keller Engineers dated December 2011 asking to be reappointed as the Engineering Firm.

Ochenrider read a fax from Hach Company dated December 22, 2011 regarding the flow meter maintenance agreement.

Ochenrider read a letter from Svirsko dated January 12, 2012 asking to be reappointed as the Solicitor.

Motion was made by Hicks, second by Ochenrider, to accept the minutes of the December 8, 2011 meeting as presented with the addition that Tim Burkey and Brian Daughenbaugh thanked the Board members for the raises. Motion carried unanimously.

FINANCIAL REPORT: (As of December 31, 2011)

General Fund Balance:	\$55,600.99
Revenue Temporary Fund Balance:	238,179.92
Money Market Account Balance:	180,920.23
Pennvest Old Loan Balance:	8,656,526.55
Pennvest New Loan Balance:	2,386,875.55

Motion was made by Yahnert, second by Ochenrider, to approve the Treasurer's Report as presented. Motion carried unanimously.

SOLICITOR'S REPORT:

Alex Svirsko Jr. stated that he wrote a letter last month to Attorney Heiple, East Taylor Township's solicitor, in regards to the revised Re-sale pressure test ordinance asking that their ordinance be the same as Jackson Townships. Heiple revised the ordinance which contains the same language as Jackson Township ordinance. Svirsko gave each board member a copy of the revised ordinance asking them to review it for next month's approval. The ordinance does not talk about a time limit on the pressure test other the test being good for one year from date of sale. Svirsko presented the second extension letter to Slovenian Savings and Loan asking for another extension until May 31, 2012 for the remaining \$100,500.00 on the construction loan which will need signed by the Chairman. Svirsko wrote to Pennvest counsel regarding the

re-encumbrance and breakdown of the disbursements and stated that if he does not receive a reply we will be at the next Pennvest meeting.

ACCOUNTANT'S REPORT: Dennis Kotzan was absent.

ENGINEER'S REPORT:

Bill Henry, of Keller Engineers, stated that all the necessary computer work is done on their end and now are just waiting for Pennvest to do their part regarding the remaining release of the money. DEP has approved all the change orders. JETSA's part of the Johnstown consent order for the last part of 2011 has been completed and sent to DEP. Henry did the inspection on the manholes at the Saltlick Reservoir Project and stated that Robinson Pipe Line did a good job. However, the work was stopped at Pump Station #5 wet wells because Robinson only wanted to do half of what needed completed. Robinson did not want to do the bypass pumping and clean out the wet wells so that the actual damage could be seen. The wet well needs pumps down, cleaned out and epoxy the entire wet well. Robinson wanted \$30,000.00 to do the wet wells and Gibson Thomas felt that was too expensive and is looking to rebid the wet well project. The walk thru for the manhole restoration will be done on January 17, 2012. GJWA is supposed to do something about the settlement coming into their tanks also because their tanks were eroding away also.

INSPECTOR'S REPORT:

Tim Burkey stated that he and Brian Daughenbaugh dry walled the furnace room and need to finish filling in the gaps, sand and paint. The tap area on Brazil Lane has been cleaned up and ready for topsoil and seed in the spring. The dump truck has been repaired and running well. The truck repair cost was a little more than expected. A drain along Rt. 271 that was installed to keep the water from following the sewer line was cleaned using the Jackson Township Fire truck. Robinson Pipe will not be finishing the wet well at Pump Station #5 and Gibson Thomas Engineering firm is looking to bid out the project. A final walk thru will be done on January 17, 2012 for the manhole restoration. Hoover Plumbing repaired and cleaned the furnace at the main building. Air test are continuing since the weather has been nice. Burkey had a mishap with the 2004 F250 truck and now there are a few dents on the passenger's side of the truck which he feels he can fix and apologized for the mishap. Burkey and Daughenbaugh would like to thank the Board for the raises.

OLD BUSINESS:

Motion was made by Ochenrider, second by Hicks, to approve the three year audit contract with Kotzan and Associates at a cost of \$5,655.00 a year. Motion carried unanimously.

NEW BUSINESS:

Motion was made by Yahnert, second by Templeton, to approve the current bills in the amount of \$13,523.26. Motion carried unanimously.

Motion was made by Hicks, second by Yahnert, to approve the time sheets for periods ending 12/9/11, 12/23/11 and 01/06/12. Motion carried by four with G. Burkey abstaining.

Motion was made by Yahnert, second by Ochenrider, to accept the quote of \$591.00 from the Hach Company for the flow meter maintenance agreement. Motion carried unanimously.

Motion was made by Ochenrider, second by Templeton, to send our certified personnel or any Board member to the PRWA Conference in State College the end of March 2012. Motion carried unanimously.

G. Burkey opened the floor for public comment on following items. None was made.

Motion was made by Ochenrider, second by Hicks, to have our Chairman sign the second extension letter with Slovenian Savings and Loan until May 31, 2012 on the \$100,500.00 still owed on the construction loan. Motion carried unanimously.

Motion was made by Hicks, second by Yahnert, to give the three full time employees Good Friday off as a paid holiday. Motion carried unanimously.

PUBLIC COMMENT:

Greg Schaffer, maintenance personnel from Central Cambria School district, discussed the pressure test and moving the sewer lines at the Jackson Elementary School. Schaffer would like to eliminate the long run to the main sewer line and go a shorter distance near our forced main. Since this would be considered a new tap, Schaffer wanted to know if CCSD had to pay for a new tap. The Board told Schaffer that the sewer line on their property is their lateral and they can do whatever they want. As far as the Tap Fee, they already paid for capacity and collection, and may only need to pay a connection fee. The Board is too look into what the school previously paid and send a letter regarding the tap fee.

Motion was made by Yahnert, second by Ochenrider, to abate the capacity and collection fee for the Jackson Elementary School and charge only for the new connection fee. Motion carried unanimously.

Motion to adjourn at 8:10 by Ochenrider. Second by Yahnert. Motion carried unanimously.

Respectfully submitted,

Nancy M. Oleksa
Administrative Assistant