

## **JANUARY 14, 2010**

The Jackson/East Taylor Sewer Authority held its annual reorganizational meeting followed by its regular monthly meeting on January 14, 2010 at 7:00 P.M. at the Authority Office. George E. Burkey called the meeting to order with the flag salute. Members present were George E. Burkey, Robert Templeton, and Mary Ann Hicks. Barry Casella and Wendell Gillen were absent.

### **REORGANIZATIONAL MEETING:**

Attorney Alex Svirsko Jr. opened the floor for nominations for Chairman. Motion was made by Templeton to nominate George E. Burkey as Chairman and seconded by Hicks. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Vice Chairman. Motion was made by Hicks to nominate Robert Templeton as Vice Chairman and seconded by Burkey. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Secretary. Motion was made by Burkey to nominate Wendell Gillen as Secretary and seconded by Templeton. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Treasurer. Motion was made by Templeton to nominate Mary Ann Hicks as Treasurer and seconded by Burkey. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Assistant Secretary/Treasurer. Motion was made by Burkey to nominate Barry Casella as Assistant Secretary/Treasurer and seconded by Hicks. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Solicitor. Motion was made by Hicks to retain Attorney Alex Svirsko Jr. as Solicitor and seconded by Templeton. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Engineer. Motion was made by Hicks to retain Keller Engineers as our Engineering Firm and seconded by Templeton. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Accountant. Motion was made by Templeton to retain Dennis P. Kotzan & Associates as our Accountant and seconded by Hicks. No other nominations were made. Motion carried unanimously.

Motion was made by Templeton, seconded by Hicks, to retain First National Bank, PLGIT, 1st Summit Bank, Ameriserve Financial, Slovenian Savings & Loan and Somerset Trust as our Depositories. Motion carried unanimously.

Motion was made by Hicks, seconded by Templeton, to make the second Thursday of each month at 7:00 P.M. as the meeting dates for 2010. Motion carried unanimously.

This concluded the reorganization portion of the meeting.

**REGULAR MONTHLY MEETING:**

**PUBLIC COMMENT ON AGENDA ITEMS:** None

**CORRESPONDENCE:**

Burkey read a letter from East Taylor Township Supervisors dated January 7, 2010 re-appointing Barry Casella to serve another five-year term on the sewer authority board.

Burkey read a letter from Keller Engineers asking to be retained as our Engineering Firm.

Burkey read a letter from Alex Svirsko Jr. asking to be retained as Solicitor.

Burkey read two letters from BCS Construction dated December 23, 2009 and January 14, 2010 asking for an extension to complete the Pump Station rehab work.

Motion was made by Hicks, seconded by Templeton, to approve the minutes of the December 10, 2009 meeting as presented. Motion carried unanimously.

**FINANCIAL REPORT:** (As of December 31, 2009)

General Fund Balance:	\$58,742.84
Revenue Temporary Fund Balance:	262,145.68
Tap Fee Account Balance:	314,355.50
Certificates of Deposit:	126,594.13
Money Market Account Balance:	125,425.03
Pennvest Old Loan Balance:	9,690,944.74
Pennvest New Loan Balance:	2,640,259.33

Motion was made by Burkey, seconded by Templeton, to approve the Treasurer's Report as presented. Motion carried unanimously.

**SOLICITOR'S REPORT:**

Attorney Alex Svirsko Jr. asked for an Executive Session to discuss possible litigations with Golian, McKool and Onderjack.

**ACCOUNTANT'S REPORT:** Dennis P. Kotzan was absent.

**ENGINEER'S REPORT:**

Bill Henry of Keller Engineers stated that he delivered the As-Built drawings from Guyer Brothers for Contract #1. Guyer has bolted down the generators, buttoned up the shrouds, the stainless steel boxes are in and Guyer is requesting their final payment. At the Construction meeting with BSC, an extension was mentioned and letters were sent. Henry stated that we can discuss this matter with BCS who is in attendance.

### **INSPECTOR'S REPORT:**

Tim Burkey stated that he and Brian Daughenbaugh met with EADS regarding installing a flow meter on our lines near the tracks in East Conemaugh for Johnstown. Bill Henry stated that there is a slide valve gate below the car shop that needs to be lifted which is causing the water to back-up our lines; therefore, not giving an accurate flow reading. The Board asked Attorney Svirsko to send a letter to Johnstown asking if they would wait until East Conemaugh is complete with their project so that the flow meter will give an accurate reading. Svirsko will also call EADS and explain the situation. Valley Protein sold the property and the new owner wants to tear down the buildings. There was a grinder pump installed for that business down over the hill and the only way our system could get any infiltration is if someone would turn that pump back on. Burkey wanted to know if a dye test is required for that sold property. The Board told T. Burkey that someone needs to block the line or shut-off the valve and it should not need a dye test. Either the Authority shuts it off or the owner does and we witness the shut-off. Station #10 is very hard to plow out in the winter. Burkey has been using his own personal snow blower and wanted to know if he could look into purchasing a snow blower after the winter season is over, it may be cheaper. The Board told T. Burkey to get prices for a snow blower and present to Board before he buys. A new dialer is needed for Station #3. The remote dialer was eliminated and with the condition of the sensaphone, Burkey would like to install a new dialer and keep the sensaphone for a backup. Does this dialer need to be part of the project. The Board told Burkey that it does not have to be part of the project. BCS Construction is moving along well. Keith Bracken keeps the maintenance crew informed and some problems have been resolved. Burkey feels that a short extension will give the Authority a well completed job. Burkey and Daughenbaugh have been removing a lot of snow and doing inside repairs and cleaning.

### **OLD BUSINESS:**

The Authority received a check in the amount of \$12,966.53 from the Insurance Company for the damage to Pump Station #12 generator during a power surge.

### **NEW BUSINESS:**

Motion was made by Templeton, seconded by Burkey, to approve the current bills in the amount of \$24,065.39. Motion carried unanimously.

Motion was made by Hicks, seconded by Templeton, to approve the time sheets for periods ending 12/11/09, 12/25/09 and 01/08/10. Motion carried two to one with G. Burkey abstaining.

Motion was made by Hicks, seconded by Templeton, to withdraw whatever money is needed from the Tap Fee Account to pay the contractors until Pennvest money comes through. Motion carried unanimously.

A discussion followed with BCS Construction regarding the problems and delays at Station #3. The six inch pipes that need to be exposed are covered over with concrete which needs to be jack hammered. Also, Penelec has caused delays by not getting to the stations fast enough for the disconnect and reconnect; therefore, BCS is asking for an extension. Motion was made by Templeton, seconded by Hicks, to approve change order #7 giving BCS an extension/final completion date of February 11, 2010. Motion carried unanimously.

Motion was made by Templeton, seconded by Hicks, to approve change order #7 for the new gate latches at a cost of \$1,138.50. Motion carried unanimously.

Motion was made by Templeton, seconded by Hicks, to approve Requisition #16 in the amount of \$182,007.22. Motion carried unanimously.

Motion was made by Hicks, seconded by Templeton, to have Attorney Svirsko look into the refund check received from Penelec for Pump Station #11 and 12. Penelec deducted \$362.00 for Engineering Fees and the Authority only asked for Disconnect and Reconnect services. Motion carried unanimously.

Motion was made by Templeton, seconded by Burkey, to advertise a special meeting to be held on January 18, 2010 at 7:00 P.M. to approve the contractor's change order. Motion carried unanimously.

**PUBLIC COMMENT:** None was made.

Motion to adjourn at 8:15 P.M. by Hicks. Seconded by Templeton. Motion carried unanimously.

Respectfully submitted,

Nancy M. Oleksa  
Administrative Assistant