

## **JANUARY 14, 2016**

The Jackson/East Taylor Sewer Authority held its reorganizational meeting followed by its regular monthly meeting on January 14, 2016 at 7:00 P.M. at the Authority Office. George E. Burkey called the meeting to order with the flag salute. Members present were George E. Burkey, Robert Templeton, Michael Hudec, and Donald Ochenrider Jr.

### **REORGANIZATIONAL MEETING:**

Dan Carbaugh opened the reorganizational meeting for JETSA. Dan asked for a motion be made to retain all officers. Motion was made by Templeton, and second by Ochenrider to retain all officers. Motion carried unanimously.

Burkey opened the floor for nominations for Solicitor. Motion was made by Hudec to retain Attorney Alex Svirsko Jr. as Solicitor for 2016 and second by Templeton. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Engineer. Motion was made by Ochenrider to retain Keller Engineers as our Engineering Firm for 2016 and second by Hudec. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Accountant. Motion was made by Templeton to retain Dennis P. Kotzan & Associates as our Accountant for 2016 and second by Hudec. No other nominations were made. Motion carried unanimously.

Motion was made by Ochenrider, second by Hudec to retain PLGIT, Ameriserv Financial and Somerset Trust as our Depositories for 2016. Motion carried unanimously.

Motion was made by Ochenrider, second by Templeton to make the second Thursday of each month as the meeting date for 2016 at 7:00 P.M at the Authority Office. Motion carried unanimously.

This concluded the reorganization portion of the meeting.

### **REGULAR MONTHLY MEETING:**

**PUBLIC COMMENT ON AGENDA ITEMS:** None.

### **CORRESPONDENCE:**

Ochenrider read a letter from Jackson Township Supervisors dated January 4, 2016 reappointing Donald Ochenrider to another five year term on the authority board.

Ochenrider read a letter from Keller Engineers dated December 2015 asking to be reappointed as the Engineering Firm for 2016.

Motion was made by Hudec, second by Burkey to approve the minutes of the December 10, 2015 meeting. Motion carried unanimously.

**FINANCIAL REPORT:** (As of December 31, 2015)

General Fund Balance:	\$ 67,884.33
Revenue Temporary Fund Balance	108,426.72
Money Market Account Balance:	428,442.50
Savings Balance:	20,058.91
Pennvest Old Loan Balance:	6,524,604.85
Pennvest New Loan Balance:	2,104,358.63

Motion was made by Templeton, second by Ochenrider to approve the Treasurer's Report. Motion carried unanimously.

**SOLICITOR'S REPORT:**

Alex Svirsko stated that he cleaned up the crossing agreement for CPV Fairview with Dan Carbaugh.

Alex also stated that he tried to call Letizia's lawyer and has not heard back from either of them yet.

**ACCOUNTANT'S REPORT:** Dennis Kotzan was absent.

**ENGINEER'S REPORT:**

Dan Carbaugh stated that he is working on the Fords Corner amendment. Deb Sedlemeyer has done tests up there to check tax map numbers.

DC said that he looked at the Southwest Water building last month with some of the board to get ideas on how setting up new office building here. DC stated that Matt sent info into DB homes for prices on office buildings and time frames.

## **INSPECTOR'S REPORT:**

Tim Burkey stated that Shaffer electric installed new lighting and they work great. TB said there is a dim area, and the received a bid from Shaffer for a light at the cost of \$309.00.

TB stated that the pump for Station 4 is back and repaired from RAM Industrial. TB also said there are issues with the pump at Station 3. It appears the pump dislodged from the discharge line. It is shut off right now and everything is in place to repair it if an emergency would arise. TB said they are waiting for better weather to repair due to safety issues.

Tim stated that Jamie has a generator that he is selling for \$12,500.00. He said he will give JETSA a \$5,000.00 trade in on the old generator that is already at Station 8.

TB said they had to order grinder pump parts, generator indicator lights, a block heater for the generator and some supplies for the wet wells.

Templeton asked TB if the bed was on the dump truck yet. TB said he is asking Tom Hill what he would charge to do the work. Templeton said maybe ask Vo-tech, because students have done this in the past.

## **OLD BUSINESS:**

Motion was made by Hudec, second by Templeton to reject proposal 1 and 2 for spray paint on the insulation in the garage. Motion carried unanimously.

## **NEW BUSINESS:**

Motion was made by Templeton, second by Ochenrider to approve the current bills for \$25,336.19. Motion carried unanimously.

Motion was made by Hudec, second by Templeton to approve the time sheets for 12/05/15, 12/19/15 and 01/02/16. Motion carried by 3 with George Burkey abstaining.

Motion was made by Templeton, second by Hudec to advertise the 2016 meeting dates and time in the Tribune Democrat. Motion carried unanimously.

Motion was made by Hudec, second by Ochenrider for anyone on the board and any employee to attend any trainings in 2016. Motion carried unanimously.

Motion was made by Hudec, second by Templeton to have Alex Svirsko file for theft of service with the police department. Motion carried unanimously.

The board left the meeting to go look at the lights in the maintenance garage before making a motion on purchasing the \$309 lights from Shaffer Electric. They all agreed to not go with Shaffer, but for TB and BD to hang a lower light in that area.

Motion was made by Templeton, second by Hudec to accept Jamie Spisaks quote for the new generator at Station 8. Motion carried unanimously.

Motion was made by Burkey, second by Ochenrider to transfer \$5,000.00 from the savings to the checking at Somerset. Motion carried unanimously.

**PUBLIC COMMENT:**

Motion to adjourn at 8:18 pm by Ochenrider. Second by Hudec. Motion carried unanimously.

Respectfully submitted,

Veronica L. Burket  
Administrative Assistant