

## **JANUARY 08, 2015**

The Jackson/East Taylor Sewer Authority held its reorganizational meeting followed by its regular monthly meeting on January 08, 2015 at 7:00 P.M. at the Authority Office. George E. Burkey called the meeting to order with the flag salute. Members present were George E. Burkey, Robert Templeton, Michael Hudec, Daniel Yahnert, and Donald Ochenrider Jr.

### **REORGANIZATIONAL MEETING:**

Alex Svirsko opened the floor for nominations for Chairman. Motion was made by Templeton to nominate George E. Burkey as Chairman and second by Ochenrider. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Vice Chairman. Motion was made by Ochenrider to nominate Robert Templeton as Vice Chairman and second by Hudec. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Secretary. Motion was made by Yahnert to nominate Donald Ochenrider, Jr. as Secretary and second by Hudec. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Treasurer. Motion was made by Templeton to nominate Michael Hudec for Treasurer and second by Ochenrider. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Assistant Secretary/Treasurer. Motion was made by Ochenrider to nominate Daniel Yahnert as Assistant Secretary/Treasurer and second by Templeton. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Solicitor. Motion was made by Ochenrider to retain Attorney Alex Svirsko Jr. as Solicitor for 2015 and second by Templeton. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Engineer. Motion was made by Templeton to retain Keller Engineers as our Engineering Firm for 2015 and second by Yahnert. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Accountant. Motion was made by Templeton to retain Dennis P. Kotzan & Associates as our Accountant for 2015 and second by Hudec. No other nominations were made. Motion carried unanimously.

Motion was made by Burkey, second by Ochenrider to retain PLGIT, Ameriserv Financial and Somerset Trust as our Depositories for 2015. Motion carried unanimously.

Motion was made by Templeton, second by Ochenrider to make the second Thursday of each month as the meeting date for 2015 at 7:00 P.M at the Authority Office. Motion carried unanimously.

This concluded the reorganization portion of the meeting.

**REGULAR MONTHLY MEETING:**

**PUBLIC COMMENT ON AGENDA ITEMS:** None.

**CORRESPONDENCE:**

Ochenrider read a letter from East Taylor Township Supervisors dated January 8, 2015 reappointing Daniel Yahnert to another five year term on the authority board.

Burkey read a letter from Keller Engineers dated December 2014 asking to be reappointed as the Engineering Firm.

Motion was made by Yahnert, second by Templeton to approve the minutes of the December 11, 2014 meeting. Motion carried unanimously.

**FINANCIAL REPORT:** (As of December 31, 2014)

General Fund Balance:	\$ 72,981.91
Revenue Temporary Fund Balance	108,392.49
Money Market Account Balance:	426,732.44
Savings Balance:	19,408.98
Pennvest Old Loan Balance:	7,065,603.07
Pennvest New Loan Balance:	2,246,415.22

Motion was made by Yahnert, second by Templeton to approve the Treasurer's Report. Motion carried unanimously.

### **SOLICITOR'S REPORT:**

Alex talked about the grease trap inspections on sales or transfers. AS wrote up a rule saying we have the right to inspect grease traps and said for the board to look over it and they can adopt it at the next meeting. He will come up with a certificate and also update the lien letter.

AS made a resolution establishing a policy for paying the board members the salary set by the governing body.

AS requested an executive session after the regular meeting for a personnel issue.

**ACCOUNTANT'S REPORT:** Dennis Kotzan was absent.

### **ENGINEER'S REPORT:**

Matt with Keller Engineers said that they wrote up a letter to the redevelopment authority about the annual report.

Matt also said the Pike, Fords Corner, Leisure project would bring in 100 new customers plus the industrial park. It would cost about 4.5 million. They are still looking into funding for this project.

### **INSPECTOR'S REPORT:**

Tim Burkey stated that the pump at Station 7 has a dead short, and they will replace it next week.

TB stated they have been getting a lot of inside work done in this cold weather. He stated that air tests are being done both for compliance and resale's. There are about 90 customers who have yet to test for compliance.

Tim said they are trying to get the new truck set up, but due to the cold weather we've been having they have been delayed. They did pick up the new dump truck lift.

Tim stated the Maintenance Department will need a new computer and printer soon, and wonders if the board wants him to get prices. GB said to check with Guy Ellenberger and the board agrees.

**OLD BUSINESS:** None

**NEW BUSINESS:**

Motion was made by Yahnert, second by Ochenrider to approve the current bills for \$15,148.40. Motion carried by 4 with BT opposing because of the bill payment for running boards and lights installed on new truck.

Motion was made by Templeton, second by Hudec to approve the time sheets for 12/20/14 & 01/03/15. Motion carried by 4 with George Burkey abstaining.

Motion was made by Ochenrider, second by Hudec to advertise the 2015 meeting dates and time in the Tribune Democrat. Motion carried unanimously.

Motion was made by Yahnert, second by Ochenrider for anyone on the board and any employee to attend any trainings in 2015. Motion carried unanimously.

Motion was made by Hudec, second by Ochenrider to approve the 1<sup>st</sup> resolution of 2015 for the board to get their paychecks on the following pay date after the monthly meeting. Motion carried unanimously.

Motion was made by Yahnert, second by Ochenrider to accept the new regulations on grease traps. Motion carried unanimously.

**PUBLIC COMMENT:**

Motion to adjourn at 7:39 pm by Hudec. Second by Ochenrider. Motion carried unanimously with board going into Executive Session with Alex Svirsko.

Respectfully submitted,

Veronica L. Burket  
Administrative Assistant