

## **JANUARY 09, 2014**

The Jackson/East Taylor Sewer Authority held its reorganizational meeting followed by its regular monthly meeting on January 09, 2014 at 7:00 P.M. at the Authority Office. George E. Burkey called the meeting to order with the flag salute. Members present were George E. Burkey, Robert Templeton, Mary Ann Hicks, Daniel Yahnert, and Donald Ochenrider Jr.

### **REORGANIZATIONAL MEETING:**

George E. Burkey opened the floor for nominations for Chairman. Motion was made by Templeton to nominate George E. Burkey as Chairman and second by Hicks. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Vice Chairman. Motion was made by Hicks to nominate Robert Templeton as Vice Chairman and second by Yahnert. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Secretary. Motion was made by Hicks to nominate Donald Ochenrider, Jr. as Secretary and second by Yahnert. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Treasurer. Motion was made by Ochenrider to nominate Mary Ann Hicks for Treasurer and second by Templeton. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Assistant Secretary/Treasurer. Motion was made by Hicks to nominate Daniel Yahnert as Assistant Secretary/Treasurer and second by Ochenrider. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Solicitor. Motion was made by Hicks to retain Attorney Alex Svirsko Jr. as Solicitor for 2014 and second by Ochenrider. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Engineer. Motion was made by Hicks to retain Keller Engineers as our Engineering Firm for 2014 and second by Ochenrider. No other nominations were made. Motion carried unanimously.

Burkey opened the floor for nominations for Accountant. Motion was made by Hicks to retain Dennis P. Kotzan & Associates as our Accountant for 2014 and second by Burkey. No other nominations were made. Motion carried unanimously.

Motion was made by Ochenrider, second by Yahnert to retain PLGIT, Ameriserv Financial and Somerset Trust as our Depositories. Motion carried unanimously.

Motion was made by Ochenrider, second by Hicks to make the second Thursday of each month as the meeting date for 2014 at 7:00 P.M at the Authority Office. Motion carried unanimously.

This concluded the reorganization portion of the meeting.

**REGULAR MONTHLY MEETING:**

**PUBLIC COMMENT ON AGENDA ITEMS:** None.

**CORRESPONDENCE:**

Ochenrider read a letter from Jackson Township Supervisors dated January 6, 2014 reappointing Bob Templeton to another five year term on the authority board.

Burkey read a letter from Keller Engineers dated December 2013 asking to be reappointed as the Engineering Firm.

Motion was made by Templeton, second by Hicks to approve the minutes of the December 12, 2013 meeting as corrected. Changing where Hicks opposed to the \$2 increase and for the time sheets from: Motion carried unanimously to Motion carried by four with Hicks opposing/Burkey abstaining. Motion carried unanimously.

**FINANCIAL REPORT:** (As of December 31, 2013)

General Fund Balance:	\$ 71,337.76
Revenue Temporary Fund Balance	138,371.26
Money Market Account Balance:	424,879.64
Pennvest Old Loan Balance:	7,601,220.53
Pennvest New Loan Balance:	2,387,058.90

Motion was made by Templeton, second by Yahnert, to approve the Treasurer's Report. Motion carried unanimously.

### **SOLICITOR'S REPORT:**

Alex stated that he is working on the Dormer Street fees, and also requested an executive session regarding the Piljay property.

**ACCOUNTANT'S REPORT:** Dennis Kotzan was absent.

### **ENGINEER'S REPORT:**

Dan Carbaugh of Keller Engineers stated that the corrective action plan semiannual report for JRA is finished. JRA wanted to know more about the pressure tests and fees charged.

DC also stated that the two flow meters at East Jackson St. were in place and there were no big jumps, just a little when rain hit.

DC said he will take care of the Chapter 94 report showing hydraulic loading, and flows for prior years and future years. Our peaks were at 14:1 they are now down 2:1.

DC had a price estimate of 2.3 million for putting sewage in from Whitetail up to Chickaree. GB wants him to take off Fords Corner Rd., and get a new estimate. DC said maybe an option for financing would be a bond. He is going to look into this more and discuss with Alex.

### **INSPECTOR'S REPORT:**

Tim Burkey stated that we need to hold the check for \$4764 to RAM back until we see the difference between the quote and the invoice.

TB said that work needed to be done to both furnaces during the cold weather. TB also stated that something needs done with the garage doors in the big garage. The coil springs keep going out on the. They keep fixing them, but they don't last long. TB said he wants to look into some prices for new doors before someone gets hurt. The board agrees for Tim to look into prices for new doors with openers.

TB states that the crane is working great! He got the pumps back and they are all in and working good as of now. Once the frozen bypass pump is thawed he will return it.

TB says that the aluminum truck bed needs painted and put on. He got a quote from Royal Auto and they can paint it for \$950. Templeton said to get another estimate or two before choosing them.

Tim brought up the issue of raising the late fee on bills. He said there are over 200 customers that pay late, and those bills all have to go into envelopes with stamps. Being the price of stamps is going up, and the cost of the envelope itself that it would just make sense.

TB priced pumps from W.C. Weil so far, and an 11HP Flyte is \$10,853; a 20 HP Fairbanks is \$14,853. Both include installation, but not the rails which are an additional \$1200.00. GB and BT say to let Dan Carbaugh review the estimates and see what the better deal is. The board agreed.

## **OLD BUSINESS:**

### **NEW BUSINESS:**

Motion was made by Yahnert, second by Ochenrider to approve the current bills for \$16,133.13. Motion carried unanimously.

Motion was made by Yahnert, second by Hicks to approve the time sheets for 12/21, and 01/14. Motion carried by Hicks, Templeton, Yahnert, Ochenrider with George Burkey abstaining.

Motion was made by Templeton, second by Ochenrider to approve the bank transfer from PLGIT for \$6,000.00 to cover the annual insurance premium. Motion carried unanimously.

Motion was made by Templeton, second by Yahnert to accept the Hach renewal quote to service the meter in East Conemaugh in the amount of \$666.00. Motion carried unanimously.

Motion was made by Ochenrider, second by Hicks to start a savings account for capital improvements at Somerset Trust. Motion carried unanimously.

Motion was made by Templeton, second by Ochenrider to advertise the 2014 meeting dates and time in the Tribune Democrat. Motion carried unanimously.

Motion was made by Hicks, second by Ochenrider to buy two odor control units from W.C. Weil in the amount of \$8,408.00. Motion carried unanimously.

Motion was made by Templeton, second by Yahnert to increase the late fee .75 cents making the late fee be \$3.25 starting with February billing. Motion carried unanimously.

Motion was made by Templeton, second by Hicks to make the office hours M-F from 8:30 to 4:30 starting Feb. 1, 2014. Motion carried unanimously.

**PUBLIC COMMENT:**

Mr. Ragley from Poplar St., says when it rains the manhole in his yard floods with water and runs into his garage. The board agreed to have Dan Carbaugh with Keller Engineers to take a look at it and see what can be done.

Ms. Buksa was asking about the \$2.00 increase. GB explained to her about the pumps at all pump stations needing replaced, and that when everyone does the pressure testing that extra money those customers pay will no longer be coming in.

Motion to adjourn at 8:20 pm by Templeton. Second by Ochenrider. Motion carried unanimously with board going into Executive Session with Alex Svirsko.

Respectfully submitted,

Veronica L. Burket  
Administrative Assistant