

## DECEMBER 14, 2017

The Jackson/East Taylor Sewer Authority held its regular monthly meeting on December 14, 2017 at 7:00 P.M. at the Authority Office. George E. Burkey called the meeting to order with the flag salute. Members present were George E. Burkey, Daniel Yahnert, Mike Hudec, Robert Templeton and Donald Ochenrider.

### REGULAR MONTHLY MEETING:

### PUBLIC COMMENT ON AGENDA ITEMS:

### CORRESPONDENCE:

Motion was made by Yahnert, second by Ochenrider to approve the minutes of the November 9, 2017 meeting as presented. Motion carried unanimously.

### FINANCIAL REPORT: (As of Nov. 30, 2017)

General Fund Balance:	\$ 63,656.32
Revenue Temporary Fund Balance	33,635.02
Money Market Account Balance	381,494.14
Capital Expenditures-Saving Balance:	26,771.21
Pennvest Old Loan Balance:	5,472,453.82
Pennvest New Loan Balance:	1,828,082.37

Motion was made by Ochenrider second by Templeton to approve the Treasurer's Report as presented. Motion carried unanimously.

### SOLICITOR'S REPORT:

Alex Svirsko stated that he has been looking into what we can be done to properties that haven't paid their bills (customers with well water) and he said to keep putting liens on them. He said we could file an eminent domain proceeding against the customers who aren't hooked up. He said the downfall to that is that we are responsible for anything that would get damaged.

The board wants Bill @ Keller Engineers to look thru the GIS mapping and see about how many aren't tapped in that should be. They will, discuss what to do with those customers at a later date.

Alex said there is a crane company bringing heavy equipment thru Conemaugh so he is setting up a meeting with them to make sure our lines will be ok.

Alex spoke with Howard Goodman at the Saddle Street property about what he owes on bill, and what needs done as far as pressure testing.

Alex wants to get with GB in regards to tap in ordinance and the specs.

**ACCOUNTANT'S REPORT:** Dennis Kotzan was absent.

**ENGINEER REPORT:**

Dan Carbaugh with Keller Engineers stated that the survey work for the Fords Corner project is complete and will have final drawings in February. He said they still want to look at the pumps here at the building to clear them for use or not.

DC also stated that Leisure Village will be ready to authorize bidding at the February meeting. Mike Hudec asked Dan if we have to actually put taps in at Leisure Village on empty lots or can we just wait until someone wants to move in to one. DC said since already in project with grant money just do it now so the road doesn't have to be dug up every time a new trailer might move in. The board agrees to do it all now and be done.

DC said that Matt called Kimball's for the drawings on Merlo's Rt. 22 area and is waiting on those to move forward.

DC said that DEP is now going to want GEO reports on all directional drilling from now on. He said Fords Corner and Leisure Village are not involved with directional drilling.

**INSPECTOR'S REPORT:**

Tim Burkey stated that new tires were put on the F350.

TB also stated that two taps were installed and the CPV lateral is going in. He also said they pulled pumps and performed maintenance on them.

**OLD BUSINESS:**

No old business.

## **NEW BUSINESS:**

Motion was made by Ochenrider, second by Hudec to approve the bills in the amount of \$25,180.40. Motion carried unanimously.

Motion was made by Yahnert, second by Templeton to approve the time sheets for period ending 11/04/17, and 11/18/17 as presented. Motion carried by 4 with G. Burkey abstaining.

Motion was made by Ochenrider, second by Yahnert to approve transfer of \$10,000.00 from money market account at Ameriserv to our general fund account at Somerset Trust to cover Keller Engineer invoices. Motion carried unanimously.

Motion was made by Templeton, second by Yahnert to reappoint George E. Burkey to a 5 year term at JETSA as chairman. Motion carried unanimously.

Motion was made by Templeton, second by Hudec to approve the 2018 budget. Motion carried unanimously.

Motion was made by Yahnert, second by Ochenrider for Keller Engineers to protect JETSA's interest at PS #12 and the grading of the property. Motion carried unanimously.

Motion was made by Hudec, second by Yahnert for Keller to look into any property not tapped into our system. Motion carried unanimously.

Motion was made by Ochenrider, second by Yahnert to give the three full time employees a \$0.40 cent an hour raise starting Jan. 1, 2018. Motion carried by 4 with G. Burkey abstaining.

Motion was made by Ochenrider, second by Yahnert to schedule the reorganizational meeting for January 11, 2018 with the regular meeting to follow here at our office at 7:00 pm. Motion carried unanimously.

## **PUBLIC COMMENT:**

Howard and Melissa Goodman who are the property owners at 133 Saddle St. were in to ask the board what needs paid and done in order for them to move forward as home owners. The back balance on the account here in the office is \$9,300. This is because it has never been pressure tested or paid on. The letter Alex wrote to the Goodman's shows a balance of \$2,016.11 for liens put on property. They are tearing down the building there now and plan on putting a new trailer out there.

Motion was made by Ochenrider, second by Hudec for Goodman's to pay the \$2,016.11 to bring the bill to zero. Motion carried by 4 with DY opposing.

The board also told the Goodman's they need to test the line from their property out to our line and cap until ready to use. Then to pay the abatement fee until ready to tap in. They understood and agreed.

The board wants VB to send a letter to both Jackson and East Taylor Township requesting them to send us notices of info on any demo/transfer/sale for residential buildings that come up.

Motion to adjourn at 8:25 P.M. by Ochenrider, second by Hudec. Motion carried unanimously.

Respectfully submitted,

Veronica L. Burket  
Administrative Assistant