

FEBRUARY 14, 2008

The Jackson/East Taylor Sewer Authority held its regular monthly meeting on February 14, 2008 at 7:00 P.M. at the Authority Office. George Burkey called the meeting to order with the flag salute. Members present were George Burkey, Mary Ann Hicks and Wendell Gillen. Joe Baxter and Barry Casella were absent.

An Executive Session was held on January 18, 2008 to discuss personnel issues and a verbal warning was issued to an employee.

PUBLIC COMMENT: None

CORRESPONDENCE:

Burkey acknowledged that the Authority received a resignation letter from Vice Chairman Joseph Baxter; however, since we do not appoint these Board Members the letter will be forwarded on to Jackson Township.

Gillen read a letter from Keller Engineers dated January 21, 2008, thanking the Board for appointing them as our Engineers for 2008.

Motion was made by Hicks, seconded by Gillen, to approve the minutes of the January 10, 2008 meeting as presented. Motion carried unanimously.

FINANCIAL REPORT: (As of the end of January 31, 2008)

General Fund Balance:	\$53,787.98
Revenue Temporary Fund Balance:	83,638.27
Certificates of Deposit:	238,106.07
Pennvest Loan Balance:	10,663,044.34

Motion was made by Burkey, seconded by Gillen, to approve the financial report as presented. Motion carried unanimously.

SOLICITOR'S REPORT:

Svirsko wanted a clarification from the January minutes regarding the \$2,500.00 tap fee that will be owed if the resident who bought the land from East Taylor Township decides to tap into the system. Svirsko felt that it should read whatever the cost of the tap is at the time if he decides to tap. Burkey stated that the tap is there, but never used. Kotzan felt that since the lien is being removed, this resident will get out of paying the interest that would have accumulated on the lien. Svirsko stated that in the past there was another similar situation and we need to look at what transpired there. Hicks felt that we should wait and see what transpired in the past. Svirsko stated that he has not done anything with the Car Wash Tap.

ACCOUNTANT'S REPORT:

Dennis Kotzan presented a letter from Mike McCaig, regarding the bond issue stating PNC Capital Markets is willing to do this work at no charge to the Authority on the condition that, if a bond issue is needed, the Authority commits to using PNC Capital Markets as their Investment Banker.

ENGINEER'S REPORT:

Dan Carbaugh of Keller Engineers stated that Larry Gasperado from Pennvest and Steve Weitz from DEP have been in contact with him regarding the Cherrywood/Brazil Lane Project. Pennvest needs all the information by February 19, 2008 meeting, including the updates via the Internet which have been completed. Svirsko also has completed his part with Pennvest via the Internet. All the permits are in order and everything is packaged and ready to be ranked. There are only two projects from the Pittsburgh area this round and we are one of them. Carbaugh felt that the Authority should move with the bond issue since there is no charge or obligation and that it should not affect the Pennvest Loan. The Board would like Carbaugh to call Mike McCaig to discuss the bond issue and explain what is going on with the Pennvest Loan. The contractors are getting antsy; they are looking for work, which should make the bid process interesting. Carbaugh is hoping to put the project out for bids by April 16, 2008. Carbaugh has the Chapter 94 Report from City of Johnstown which he will complete and return to the City.

INSPECTOR'S REPORT:

Tim Burkey stated that he and Brian Daughenbaugh completed a tap on Ross Lane; however, there was a lot of water coming into the ditch. The Authority borrowed Jackson Township Water's pump but it would not work. Burkey checked on prices for a new diaphragm pump which cost around \$1,600.00 without the hoses, and found a used pump with the hoses for \$1,050.00. Burkey would like to extend the time allotted to complete a dye test in winter months. Svirsko explained that the Authority has up to five days to schedule the dye test, but that Burkey can schedule the test at his discretion; however, this Authority does not want to be the hold up when it comes to a resident selling their real estate. The dye test has to be done before the closing. The contractor on Hildebrand Street capped his viewport. Station #11 has been clogging quite often and may need a new shroud and two impellers. A resident on Poplar Street has not responded to our letter regarding capping his viewport. The Board asked that a certified letter be sent stating that if the viewport is not capped within ten days the Authority will have the water shut-off at the real estate. Another grinder pump was replaced on Adams Avenue which leaves two spare pumps. The Board should look into purchasing a few extra grinder pumps. Carbaugh stated that E-One is not making the old grinder pumps any more. Carbaugh is to call Hopewell Township who has extra old E-One Grinder Pumps for sale which are brand new but the warranty has expired. The crew has been working on the following: a manhole near the Blue Jay was clogged, a small basketball clogged the line on Reservoir Drive, stepped up the program for flushing the lines, new office inside the pole building in almost completed and the bathroom needs finished, rebuilt grinder pumps, replace the Series 67 at Station #6, and took the old Pump from Station #1 to Industrial Pump in Pittsburgh for repairs.

OLD BUSINESS: None

NEW BUSINESS:

Motion was made by Hicks, seconded by Burkey, to approve payment of the current bills in the amount of \$13,787.98. Motion carried unanimously.

Motion was made by Hicks, seconded by Gillen, to approve the time sheets. Motion carried two to one with G. Burkey abstaining.

Motion was made by Burkey, seconded by Hicks, to approve payment of the invoice submitted by Paul Lasagna reimbursing him for Roto Rooter unclogging his line when the problem was in our main line on Reservoir Drive. Motion carried unanimously.

Motion was made by Gillen, seconded by Hicks, to reallocate a budgetary transfer showing a line item on the 2008 Budget decreasing the Budget Reserve and increasing the Payroll from \$74,000.00 to \$80,900.00 and also increasing the Payroll Fringe by \$680.00 to cover the 5% on 457 plan and other benefits. Motion carried unanimously.

Motion was made by Burkey, seconded by Hicks, to send the maintenance personnel to the PA Rural Water Conference on April 1st thru the 4th at a cost of \$195.00 each. Motion carried unanimously.

Burkey opened the floor for Public Comment. None was made.

Motion was made by Hicks, seconded by Burkey, to Authorize Tim Burkey to look into purchasing a new or used diaphragm pump not to exceed \$1,600.00. Motion carried unanimously.

Motion was made by Gillen to purchase two E-One Grinder Pumps from Hopewell Township. Motion failed for lack of second. Motion was made by Hicks to purchase five E-One Grinder Pumps from Hopewell Township. Motion failed for lack of second. Motion was made by Hicks to purchase four E-One Grinder Pumps from Hopewell Township, seconded by G. Burkey. Motion carried unanimously.

Motion was made by Gillen, seconded by Hicks, to authorize our Engineer, Dan Carbaugh, to contact Mike McCaig from PNC Capital Markets to proceed with the necessary paper work for a bond issue in the event that the Authority is not successful in securing a Pennvest Loan provided that it does not cost the Authority anything and that this does not jeopardize the Pennvest Loan. Motion carried unanimously.

Motion was made by Gillen, seconded by Hicks, to forward Joseph Baxter's resignation letter on to Jackson Township. Motion carried unanimously.

Motion was made by Burkey, seconded by Gillen, to post JETSA's approved minutes on Jackson Township's web page. Motion carried unanimously.

An Executive Session will be held on February 28th, 2008 at 6:00 P.M. to discuss acquisition of real estate.

Motion to adjourn at 8:50 P.M. by Hicks. Seconded by Gillen. Motion carried unanimously.

Respectfully submitted,

Nancy M. Oleksa
Administrative Assistant

