

APRIL 10, 2008

The Jackson/East Taylor Sewer Authority held its regular monthly meeting on April 10, 2008 at 7:00 P.M. at the Authority Office. George Burkey opened the meeting with the flag salute. Members present were George E. Burkey, Bob Templeton, Mary Ann Hicks, Wendell Gillen and Barry Casella.

An Executive Session was held after the regular Board Meeting on March 13, 2008 to discuss acquisition of real estate.

Burkey added by-pass pumping to the agenda in New Business.

PUBLIC COMMENT:

Mr. Gerald Fox, of Jackson Township, wanted to know if the sewer laterals for the new project will be brought to the property line and he also had concerns regarding the stream near his property. Dan Carbaugh explained that the contractor will bring the lateral to the property line and that the contractor must stabilize the stream banks.

CORRESPONDENCE: None

Motion was made by Gillen, seconded by Templeton, to approve the minutes of the March 13, 2008 meeting as presented. Motion carried unanimously.

FINANCIAL REPORT: (As of March 31, 2008)

| | |
|---------------------------------|---------------|
| General Fund Balance: | \$61,187.18 |
| Revenue Temporary Fund Balance: | 84,078.17 |
| Certificates of Deposit: | 239,440.28 |
| Pennvest Loan Balance: | 10,579,251.32 |

Motion was made by Gillen, seconded by Templeton, to approve the financial report as presented. Motion carried unanimously.

SOLICITOR'S REPORT:

Attorney Alex Svirsko stated that he has liens for delinquent accounts that need to be prepared and filed. Svirsko looked into the Construction Building Codes regarding our Rules and Regulations on open drains but could not find anything. Svirsko has the Resolutions for the Takings prepared and ready for the Board to accept. Svirsko received a letter from Mr. Singer's attorney regarding paying the reduced rate for an apartment that is vacant. Svirsko also disclosed that his client Mr. Buchan has purchased a business with an apartment above; however, Buchan is going to convert the entire building into a beauty shop with tanning beds upstairs. The Buchan building only has one water meter. Svirsko recommended that the Authority establish new Rules and Regulations regarding "Change in Use" where the resident must fill out a new application showing the usage change and provide a notarized document stating the change in usage. If the resident decides to change the usage back to two units then he would have to pay an additional tap fee. A letter needs to be sent to residents with burnt structures regarding their service lateral being capped to avoid infiltration.

ACCOUNTANT'S REPORT: Dennis Kotzan was absent.

ENGINEER'S REPORT:

Dan Carbaugh of Keller Engineers stated that he has received a call from Pennvest inviting the Authority to their Meeting on Monday April 14, 2008 which is a good sign that we should get funded. Carbaugh has been in contact with Mike McCaig from PNC regarding the bond issue and McCaig still would like to run some numbers once we find out what the Pennvest rate and years of loan will be. The Authority's next step is the condemnations and put the contract out for bids. It will take approximately three months to close on the Pennvest Loan. Carbaugh recommended that we hold a special meeting after the Pennvest meeting to decide when we want to put the project out for bids.

INSPECTOR'S REPORT:

Tim Burkey wanted to know if the Authority was going to order any backup grinder pumps. The Board told him that we will be ordering extra grinder pumps during the Cherrywood/Brazil Lane Project. Burkey has contacted Enchlor regarding problems with the O-Zone machines that control the odor at the Pump Stations. Burkey is to ship the one machine back to Enchlor from Station #6. The nylon bolts are breaking down from the o-zone. Industrial Pump has repaired the pump from Station #1 which is ready to be picked up. Burkey and Brian Daughenbaugh attended training at Penn State for three days. Trombold had shipped the pump parts that were ordered; however, we need the credit invoice from Ebara before we can pay Trombold. Ebara has given the Authority a credit of \$1,125.00 in lieu of making a warranty claim on a pump. Burkey and Daughenbaugh have installed a tap on Kenwood, fixed a leak at Station #8, redid the tap area on Ross Lane due to sinking, had shale delivered to Station #8 to help create a base so the crane truck does not get stuck, repaired a manhole on Hildebrand Street and the generators will all need to be painted.

OLD BUSINESS:

A brief update was given on the Direct Debit Survey. Since the beginning of April about 12% of the residents are interested in direct debit.

Motion was made by Hicks, seconded by Casella, to approve the revisions to the Rules and Regulations regarding the dye testing. Motion carried unanimously.

Motion was made by Gillen, seconded by Hicks, to authorize our Solicitor to add to the Rules and Regulations a new Article regarding "Change in Usage." The resident would have to fill out a new application and provide a notarized document stating the usage on their real estate has changed. Motion carried unanimously.

Gillen wanted to know what the status was for having the lawns restored near St John's from the work that was completed by Glen Johnston. Carbaugh is to call Johnston.

NEW BUSINESS:

Motion was made by Gillen, seconded by Templeton, to approve payment of the current bills in the amount of \$14, 173.09. Motion carried unanimously.

Motion was made by Gillen, seconded by Hicks, to approve the time sheets for period ending March 31, and April 04, 2008. Motion carried four to one with G. Burkey abstaining.

Motion was made by Gillen, seconded by Burkey, to adopt Resolution 08-01 authorizing the filing of a declaration of takings and all necessary action for the acquisition thereof for contact #1 for the Cherrywood/Brazil Lane Project. Motion carried unanimously.

Motion was made by Hicks, seconded by Templeton, to adopt Resolution 08-02 authorizing the filing of a declaration of takings and all necessary action for the acquisition thereof for contact #2 for the Cherrywood Brazil Lane Project. Motion carried unanimously.

Motion was made by Gillen, seconded by Burkey, to adopt Resolution 08-03 authorizing the filing of a declaration of takings and all necessary action for the acquisition thereof for Pumping Stations for the Cherrywood/Brazil Lane Project. Motion carried unanimously.

Motion was made by Burkey, seconded by Casella, to send a letter to Larry Custer of the Redevelopment Authority asking for any available money for the Capital Recovery Fee (Tap-In Fees). Motion carried unanimously.

Motion was made by Burkey, seconded by Gillen, that our Capital Recovery Fee (Tap Fee) is \$2,500.00 at the present time; however, since the Pennvest Loan will be paying a portion of the tap fee for the Cherrywood/Brazil Lane project of a discount of \$1,000.00, the consumer will be responsible for the remaining balance of \$1,500.00. Motion carried unanimously.

Motion was made by Burkey, seconded by Templeton, to start collecting the Capital Recovery Fee for the Cherrywood/Brazil Lane project immediately and establish that the deadline for collecting the Capital Recovery Fee will be due sixty (60) days from when the contracts are awarded. Motion carried three to two with Casella and Gillen voting no.

Motion was made by Hicks, seconded by Templeton, to hire two part-time summer helpers at \$8.00 per hour for 35 hours a week for as long as needed. A job description is to follow and the workers will report to Tim Burkey, maintenance personnel. The workers will be marking the maps using a GPS system and looking for Inflow and Infiltration. Motion carried unanimously.

Motion was made by Burkey, seconded by Casella, to purchase a GPS Unit with Jackson Township and Jackson Township Water Authority. If neither entity is interested, the Authority will purchase the GPS Unit ourselves. Motion carried unanimously.

The pump rehab and by-pass pumping was part of the original Cherrywood/Brazil Lane Project but was pulled when the Board decided that our maintenance personnel could do the work cheaper. The pump rehab work affects all the customers in Jackson and East Taylor Townships.

Motion was made by Hicks, seconded by Casella, to send a letter to the residents with burnt structures that are now uninhabitable asking them to contact us for further instructions on stopping the inflow of water into our system. Motion carried unanimously.

Motion was made by Burkey, seconded by Hicks, to advertise a special meeting for April 24, 2008 at 7:00 P.M. for general purposes. Motion carried unanimously.

Motion to adjourn at 9:25 P.M. by Hicks. Seconded by Casella. Motion carried unanimously.

Respectfully submitted,

Nancy M. Oleksa
Administrative Assistant

