

NOVEMBER 13, 2008

The Jackson/East Taylor Sewer Authority held its regular monthly meeting on November 13, 2008 at the Authority Office at 7:00 P.M. George Burkey called the meeting to order with the flag salute. Members present were George Burkey, Robert Templeton, Mary Ann Hicks, Wendell Gillen and Barry Casella.

PUBLIC COMMENT ON AGENDA ITEMS: None

CORRESPONDENCE:

Gillen read an e-mail dated October 15, 2008 from Kathy Spaid of First National Bank rejecting the Authority's revised Bank Resolution that was composed by our Solicitor.

Gillen read a letter from Joe Peruso of East Taylor Township dated October 10, 2008 explaining the Townships position in regards to paving Pudliner Lane.

Gillen read a letter from Kimball Engineers dated October 20, 2008 asking the Authority to authorize our Engineer to release a set of sewer plans of our system to them for the Johnstown Regional Sewer Overflow Elimination Program.

Motion was made by Hicks, seconded by Casella, to approve the minutes of the October 9, 2008 meeting as presented. Motion carried unanimously.

FINANCIAL REPORT: (As of the end of October 31, 2008)

General Fund Balance:	\$61,915.35
Revenue Temporary Fund Balance:	296,679.41
Certificates of Deposit:	243,608.74
Tapping Fees:	298,767.08
Pennvest Loan Balance:	10,284,873.98

Motion was made by Gillen, seconded by Templeton, to approve the Treasurer's Report as presented. Motion carried unanimously.

SOLICITOR'S REPORT:

Attorney Alex Svirsko stated that he was at the East Taylor Township meeting and it was mentioned to him that the Supervisors never amended the Act 537 for Rosedale Street. East Taylor sent letters out to the other residents on the Rosedale Street about getting sewage, but then never did anything with the Act 537. Svirsko explained to the Board that the Direct Debit Resolution he composed was denied by First National Bank and now it is up to the Board whether they want to accept the Bank's Resolution or not. Svirsko's concerns were the ATM cards and the Bank only wanting two signatures when our resolution calls for three signatures. Svirsko has been working on the Pennvest loan and real estate issues. A few more taps were picked up which is good for the system. Svirsko has had a few calls from residents asking him to represent them on lateral issues with their neighbors which is not a conflict with the Authority.

ACCOUNTANT'S REPORT: Dennis Kotzan was absent.

ENGINEER'S REPORT:

Dan Carbaugh, of Keller Engineers, stated that Contract #1 with Guyer Brothers is 65% complete and the pipe should be in the ground by the end of December 2008. Guyer Brothers has started on the Pump Stations and their sub-contractor has started to install the pipe inside the vaults. All the pipe and manholes that are in the ground have been tested and passed. Guyer Brothers went through some old drain pipes, which were in bad shape and just crumbled, on a property on Leidy Lane which is now an open ditch. Guyer Brothers would like to know if the Authority would purchase 200 feet of pipe at \$10.50 a foot, they will install the pipe for free. Guyer has also completed some paving on roads and driveways. The Myers Grinder Pumps were ordered and should be arriving at the job site soon. Contract #2 with D.J. Wisor is 85% complete and the pipe should be in the ground by November 26, 2008. The pipe and manholes have been tested and passed. The Authority has picked up two more customers along the way. The stake out work is completed; however, they will need to complete the survey on First Avenue so that Guyer Brothers can give us an estimate on increasing the line from six inch to eight inch. The pump station generator specifications called for propane gas instead of diesel fuel. The Authority went back to diesel fuel generators which will now increase the size of the generator to 50 KW which will cost an extra \$6,000.00 per generator. Guyer Brothers is asking for a \$12,000.00 change order for the generators. The Onan generators were each \$6,000.00 more expensive than the Kohler generator. Cummings Bridgewater should be able to maintain these two generators also. Since the bids came in lower than expected, Pennvest reduced the loan to \$2,660,000.00 for twenty years and the contingency money was also lowered to \$260,000.00. Pennvest is now only requiring that \$88,000.00 from the tap money go toward the project. The Authority will be able to use the \$260,000.00 contingency money and the \$212,000.00 from the Tap Fee money to complete the rehab work on the Old Pump Stations. The new loan payment will be \$12,234.58 a month which divided between all customers' amounts to a \$3.15 increase per customer instead of the \$6.00 that was originally projected. The Board has already increased the rate by three dollars in January 2008, which one dollar was to balance the budget and the other two dollars was for the new project so this decrease may help with preparing the budget. Carbaugh presented and reviewed the Requisitions from the Contractors: Contract #1 from Guyer Brothers in the amount of \$459,285.75, Contract #2 from D.J. Wisor in the amount of \$407,383.20 and from Keller Engineers in the amount of \$43,820.81 for a total of \$910,489.76. Carbaugh stated that the Authority can table the release of the retainer for Glen Johnston on the St. John Bore Repair until we receive the as-built drawings and reimburse Jackson Township Water Authority for 40 feet of copper pipe. Carbaugh recommended that the Authority do a Pump Station workshop on what needs repaired at the Stations so that we can get ready for bids in the Spring.

INSPECTOR'S REPORT:

Tim Burkey stated that he and Brian Daughenbaugh along with Guyer Brothers and Zimmerman Excavating installed the bore under Rt. 271 for the Kusher Tap. There was an additional cost of \$207.03 over the \$3,100.00 Tap Fee and Burkey wants to know if the Authority should charge Kusher for the additional cost for the bore. The Authority needs to find our property corner

markers so that we are not dumping on the neighbor's property. G. Burkey stated that Pellegrini Engineers surveyed the property when it was purchased. Keller Engineers will survey the property again. Burkey would like to attend an auction at Thackray Supply that is going out of business to see if we can get some supplies. Daughenbaugh attended a GPS training class in Carrolltown that was very informative. The series 67 went down at Station #5 that was repaired by Camco, and a new series 67 was ordered so that we have one spare and one new unit available. Camco recommended that we install a one amp circuit breaker into the Series 67. Burkey is still looking into estimates on a backhoe. Snyder Excavating smashed up the old manholes that were behind the building. Glen Johnston still owes Jackson Water Authority about 40 feet of copper tubing. Burkey and Daughenbaugh have been fielding questions and problems during the new construction project. Burkey had questions on the Yanko Trucking Tap that was installed but never paid for.

OLD BUSINESS:

Motion was made by Casella, seconded by Hicks, to adopt the Contractors Agreement for Installing Taps with the changes that the contractor does not connect the lateral sewer line to the Authority's collection line, it's the Authority's responsibility, to replace the word "shall" with "may" in some of the section, and that a stake is used to identify where the tap was installed. G. Burkey will meet with Svirsko to review the Contractors Agreement. Motion carried unanimously.

NEW BUSINESS:

Motion was made by Gillen, seconded by Casella, to approve the current bills in the amount of \$17,504.65. Motion carried unanimously.

Motion was made by Gillen, seconded by Casella, to approve the time sheets for the period ending 10/17/08 and 10/31/08. Motion carried four to one with G. Burkey abstaining.

The 2009 Budget was presented to the Board for their review to be approved at the December meeting.

Motion was made by Templeton, seconded by Burkey, to authorize our Solicitor to revise the Grinder Pump Rules and Regulations. Motion carried unanimously.

Motion was made by Gillen, seconded by Casella, to pay Glen Johnston the retained amount for the St. John Vianney Bore repair once the Authority receives the as-built drawings and Jackson Water Authority is reimbursed for the 40 feet of cooper tubing. Motion carried unanimously.

Motion was made by Hicks, seconded by Casella, per our Engineers recommendation to pay Guyer Brothers, D.J. Wisor & Sons, and Keller Engineers on Bank Requisition #3 in the amount of \$910,489.76, and to also send on to Pennvest for payment. Motion carried unanimously.

Motion was made by Casella, seconded by Gillen, to approve First National Banks Resolution for Direct Debit for our customers. Motion carried unanimously.

Motion was made by Casella, seconded by Gillen, to forgive the Capital Recovery Fee (Tap Fee) of \$1,500.00 each for Jackson Township Mitchell Field and the Snowmobile Club due to the fact that Jackson Township was gracious enough to give the Sewer Authority \$250,000.00 toward the Sewer Project. Motion carried unanimously.

Burkey opened the meeting for Public Comment on the additional agenda items. None was made.

Motion was made by Burkey, seconded by Gillen, to authorize Keller Engineers to spec out the upgrades needed to all the old Pump Stations. Motion carried unanimously.

Motion was made by Templeton, seconded by Casella, to have the Authority purchase the 200 feet of pipe at \$10.50 per foot and Guyer Brothers will install the pipe free of charge to the damaged drainage pipe on a resident's property on Leidy Lane. Motion carried unanimously.

Motion was made by Hicks, seconded by Gillen, to have Frank Kusher pay the difference between the Tap Fee of \$3,100.00 and the cost of installing the bore in the amount of \$207.03. Motion carried unanimously.

PUBLIC COMMENT:

David Smith of Adams Avenue stated that he paid a \$1,500.00 Tap Fee for his residence; however, his mother and brother live there also, and have their own separate water meter and electric meter. Smith wanted to know that since he does not collect any rent and he has two separate water meters would he have to pay another Tap Fee even though everything is coming out of the house in one pipe and there will only be one connection. The Board explained that with two separate meters he would get another bill from the City of Johnstown also. The Board told him to eliminate the second water meter and this would be considered only one tap.

Jeff Baxter from Jackson Township stated that he has been calling other municipal authorities in the area and JETSA has the highest sewer bill around and wanted to know why? Baxter also wanted to know why our rate was increased, that he and others are on fixed incomes and cannot afford these bills. Burkey explained that the Authority has a 30 year loan with Pennvest to install the sewer lines which were spread out between all the customers. The cost of everything keeps going up and the Authority is in the same situations.

Motion to adjourn at 8:45 P.M. by Casella. Seconded by Hicks. Motion carried unanimously.

Respectfully submitted,

Nancy M. Oleksa
Administrative Assistant

