

DECEMBER 11, 2008

The Jackson/East Taylor Sewer Authority held its regular monthly meeting on December 11, 2008 at the Authority Office. George E. Burkey called the meeting to order with the flag salute. Members present were George E. Burkey, Robert Templeton, Mary Ann Hicks, Wendell Gillen and Barry Casella.

PUBLIC COMMENT ON AGENDA ITEMS: None

CORRESPONDENCE:

Gillen read an Audit Engagement Letter from Dennis Kotzan dated November 13, 2008 regarding the 2008, 2009, and 2010 audits and procedures.

Motion was made by Hicks, seconded by Templeton, to approve the minutes of the November 13, 2008 meeting as presented. Motion carried unanimously.

FINANCIAL REPORT: (As of the end of November 30, 2008)

General Fund Balance:	\$55,289.93
Revenue Temporary Fund Balance:	297,202.87
Certificates of Deposit:	243,608.74
Tapping Fees:	300,796.28
Pennvest Loan Balance:	10,242,679.78

Motion was made by Gillen, seconded by Casella, to approve the Treasurer's Report as presented. Motion carried unanimously.

SOLICITOR'S REPORT:

Attorney Alex Svirsko Jr. stated that he has revised the Cooperation Agreement with the Johnstown Redevelopment Authority to read that JETSA has control of our Sanitary Sewer System, but that JETSA will cooperate with cleaning up the Inflow and Infiltration that is going to Dornick Point. Svirsko also stated that he has satisfied a lien and that he has been in contact with the Smith's regarding their easements. The Smith easement will not hold up the project at this time. Burkey asked Svirsko if he completed the Rules and Regulations for the grinder pumps, at which Svirsko stated that he will work on them. Svirsko would like an Executive Session to discuss Land Acquisition.

ACCOUNTANT'S REPORT: Dennis Kotzan was absent.

ENGINEER'S REPORT:

Dan Carbaugh of Keller Engineers gave the Board a Project update. Guyer Brothers is about 80% complete with the pipe in the ground. Guyer Brothers' took some time off for hunting season so the pipe should be completely in the ground and the wet wells done by the end of January. Guyer is testing the main line and pressure line as they go. The Pump Stations have been subcontracted to Mac Industries and they have started on the Pump Station Buildings. D.J.

Wisor and Sons is 100% complete with the pipe in the ground. All the lines have been tested and passed. Wisor will be cleaning and pulling the mandrill through the lines. All the restoration will be done in the Spring. Wisor has a lot of complaints about the lateral cuts in the road being rough and muddy. Wisor placed sand stone in the lateral and once it snowed and rained it all washed out and turned into a muddy mess. Wisor removed the sand stone from the laterals and replaced with limestone. Wisor is working with Jackson Township in that the Township calls Wisor directly to fix the laterals. Wisor also left stone at the Township Building for the Townships use if they get a call over the weekend. Keller completed the design for First Avenue to increase the pipe from six inch to eight inch and is now waiting for an estimate from Guyer Brothers. Quantity wise, everything is coming in good and the contracts maybe even less than what was predicted. Guyer is working on the storm pipe on the Dernar Property that the Board approved. The Authority received an invoice from REA Electric for the Pump Station on Lyle Street in the amount of \$19,095.53 which is about \$5,000.00 higher than what we were verbally quoted. Carbaugh recommended that the Authority pay this invoice so as not to hold up the project. Penelec's preliminary proposal for the Pump Station on Adams Avenue is \$5,337.74. Neither electric company has asked for aerial easements for the electric lines. Carbaugh has two change orders for Wisor. The first change order is for \$1,785.50 for the East Taylor Municipal Authority's water line that was incorrectly marked and damaged and had to be repaired. The second change order is for a 60 day extension from April 6, 2009 to complete the restoration. Carbaugh stated that with Contract #2, once the cleaning of the lines is complete and the Authority checks to see if the manholes are dry, we could ask Wisor for substantial completion on the pipe alone so that we can start to tap residents to the system. The only problem is if the restoration is not complete and residents start to tap in; then who made the mess, our contractor or the homeowner's contractor. Burkey asked what if the contractor decides not to come back and finish the restoration. Carbaugh stated that we could hold an extra \$20,000.00 from the contractor just in case they decide not to return. Carbaugh would like approval on Requisition #4 in the amount of \$521,563.05; Guyer Brothers in the amount of \$270,908.84, D.J. Wisor in the amount of \$178,722.90 and Keller Engineers for \$71,931.31. Carbaugh has asked for the old Pump Station Deeds so they can see exactly where our property lines are for the Pump Station Rehab work, in case a fence needs to be moved or whatever. Station #7 is a nightmare with all the piping running every which way. Bob George from DEP contacted Carbaugh about the long lateral behind Summit Chapel Church. George's concern was that it was too long of a lateral and that in the future that area could be developed and was hoping they would do a line extension. George also questioned the status of the Rosedale Street sewer line. The resident at the bottom of the hill is requesting a holding tank due to the fact that it is too costly for her to do a line extension. East Taylor Township already made a motion to amend their Act 537 to include Rosedale Street. Once East Taylor sends the 3M Modular to DEP and they approve the plans, then JETSA has to complete the project; however, it could take years to get the money to complete the project.

INSPECTOR'S REPORT:

Tim Burkey stated that he and Brain Daughenbaugh had problems with Pump Station #6 overflowing. Burkey presented the Board with a letter he composed to send to DEP regarding the overflow for the Solicitor's review. The sensaphone never dialed out to inform the Authority of the problem. A new sensaphone was installed and fuses checked; however, they feel that there was a spike in the electric. Verizon was also called to check the phone lines and the phone company changed the contacts at the local office. Ram Industrial was called in and recommended that the small fuses be replaced with breakers. The overflow was reported to DEP and they asked that a letter be sent explaining what happened. Burkey wanted to know if the old Karlinsey sewer line under Leidy Lane should be replaced while Guyer Brothers is doing the construction to that line. G. Burkey stated that it could be looked into. The crew is getting a lot of complaints about the lateral cuts in the roads. Carbaugh hear that the cold patch pile froze up. There are also some complaints about mud being drug onto driveways and around mailboxes. The maintenance crew met with Keller Engineers regarding the Pump Station Rehab. The blue truck is back in operation and working well. A new grinder pump was changed out and the new warranty has started with that grinder pump with Trombold Equipment.

OLD BUSINESS:

Dan Carbaugh sent a letter to Kimball Engineers regarding the maps that the City of Johnstown is requesting.

Motion was made by Templeton, seconded by Burkey, to approve the 2009 Budget as presented. Motion carried unanimously.

Mrs. Nancy Oleksa explained to the Board Members that the Direct Debit is going well so far. The monthly fee for the direct debit is \$35.00 a month. First National Bank has stated that if the Authority would open a separate non-interest bearing account with \$25,000.00, they would waive the \$35.00 fee a month. The Board asked that this be reviewed with our accountant, Dennis Kotzan.

NEW BUSINESS:

Motion was made by Templeton, seconded by Hicks, to approve payment of the current bills in the amount of \$24,317.90. Motion carried unanimously.

Motion was made by Casella, seconded by Gillen, to approve the time sheets for periods ending 11/14/08 and 11/28/08. Motion carried four to one with G. Burkey abstaining.

Motion was made by Burkey, seconded by Casella, to have the Administrative Assistant, Hicks and Kotzan find the best interest rate for the CD that expires in December 2008. Motion carried unanimously.

Motion was made by Burkey, seconded by Gillen, to send a letter to Jackson Township Supervisors recommending that Robert Templeton serve a five-year term on the Sewer Authority Board. Motion carried unanimously.

Motion was made by Hicks, seconded by Gillen, to approve payment of Requisition #4 in the amount of \$521,563.05. Motion carried unanimously.

Motion was made by Hicks, seconded by Burkey, to submit Requisition #4 to Pennvest for payment. Motion carried unanimously.

Motion was made by Hicks, seconded by Burkey, to approve the Wisor Change Order in the amount of \$1,785.50 for the mismarked water line break on Pudliner Lane. Motion carried unanimously.

Motion was made by Gillen, seconded by Casella, to give D.J. Wisor & Son a sixty-day extension from April 6, 2009. Motion carried unanimously.

PUBLIC COMMENT: None

The Board went into Executive Session at 8:35 P.M. to discuss acquisition of real estate. The Board came out of Executive Session at 8:42 P.M.

Motion was made by Burkey, seconded by Gillen, to send a letter along with a copy of the Wisor Change Order to East Taylor Municipal Authority regarding the \$1,785.50 for the repair to the mismarked water line on Pudliner Lane. Motion carried unanimously.

Motion to adjourn at 8:45P.M. by Hicks. Seconded by Gillen. Motion carried unanimously.

Respectfully submitted,

Nancy M. Oleksa
Administrative Assistant

