

JACKSON TWP WATER AUTHORITY (JTWA)

Monthly Meeting

January 26, 2021 at 6 pm

CALL TO ORDER:

ROBB PIPER, CHAIRMAN, OPENED THE MEETING WITH THE PLEDGE OF ALLEGIANCE AND PRAYER. Other board members in attendance were Walter Ditchcreek, Vice Chairman, John Wallet, Secretary; Terri Modic, Treasurer; Don Hrapchak, Asst. Treasurer/Secretary. Others in attendance were Pat Mulcahy & Stephanie Buncich, EADS Group; CJ Webb, Solicitor; Michael Parrish, Special Council; Fred Meier, Foreman, Melanie Bender, Office Manager; a Jackson Township police officer, Community members Deborah Deetscreek, Ernest Deetscreek, Deb Hessler, Brian Daughenbaugh and Tim Burkey. Covering for the Nanty Glo Journal was Allie Byers.

PUBLIC COMMENTS: None.

APPROVAL OF THE MINUTES:

ON MOTION BY DON, SECOND BY TERRI AND APPROVED BY ALL TO ACCEPT THE MINUTES OF DECEMBER 22, 2020 AS PRINTED.

CHAIRMAN'S REPORT: (Robb Piper)

Robb reported that there was a workshop on Jan. 19, 2021. The three topics covered were the Security Monitoring, the EDU'S and options for the Commonwealth Financial Authority Grant.

There were no additional questions for Robb.

ENGINEER'S REPORT: (Pat Mulcahy)

Pat supplied the JTWA board members with a copy of the EDJDC/License agreement (See Attached). There were no questions for Pat.

SOLICITOR'S REPORT: (CJ Webb) CJ had nothing to report at this time.

FOREMAN'S REPORT: (Fred Meier)

Fred read his report (See Attached). There were no questions for Fred.

OFFICE MANAGER'S REPORT: (Melanie Bender)

The Office Manager's report was read by Melanie (See Attached). This was the first monthly report that was completed by the new Quickbooks program that was implemented on 01-04-2021. Comments were made by board members that they liked the format and amount of details given. There were no questions for Melanie.

PAYMENT OF BILLS:

ON MOTION BY DON, SECOND BY JOHN AND APPROVED BY ALL TO PAY JANUARY'S BILLS.

CORRESPONDENCE: See Attached.

NEW BUSINESS:

- Melanie distributed Ethics forms as well as W-9 forms to all of the board members and asked that they be completed and returned to her in a timely manner.

OLD BUSINESS:

- **Fully Funded Pension:** Robb nor Melanie had any new information to share. They are waiting to hear back from Joshua Vecchio (PMRS).
- **Camera System:** CJ asked Fred if there was an update from his meeting with Ken Kulback (Tri-County Camera & Alarm) on 01-22-2021. Fred reported that Ken changed the images on the television screen (from several small boxes with two camera images—other boxes are black—to only four larger boxes with 2 images—2 boxes are black). Ken could not do anything further until he goes back out and looks at all of the cameras again. Robb asked CJ when we could have a contract ready for Tri-County Camera & Alarm. CJ replied that he still needs some more information before the new contract can be completed.
- **Scope of Work (Grant):** The board discussed the engineer's option #1, which includes approx. 2,000 feet of new water line into the business park area as well as raising the tank on Mile Hill Road for additional pressure and volume and a pressure reducing station to allow the water to come back into the Munday's Corner area. It also includes services, hydrants and valves associated with the project.

ON MOTION BY JOHN, SECOND BY DON AND APPROVED BY ALL TO ACCEPT OPTION #1 ON THE SCOPE OF WORK.

ON MOTION BY JOHN, SECOND BY ROBB AND APPROVED BY ALL TO ACCEPT THE SCOPE AND RAISE THE TANK & PRESSURE REDUCING STATION.

At 6:20 pm 4 members of the board, including CJ went into Executive Session. Walter chose not to attend, but he was later called into session by Robb. Fred was later called into session by Robb. No decision was made. At 8:25 pm the Executive Session ended.

ADJOURNMENT:

ON MOTION BY JOHN, SECOND BY WALTER AND APPROVED BY ALL TO ADJOURN AT 8:26 PM.