

JACKSON TWP WATER AUTHORITY
(JTWA)

Monthly Meeting
November 28, 2017
7 pm

CALL TO ORDER

WALTER DITCHCREEK, CHAIRMAN, OPENED THE MEETING WITH A PRAYER AND THE PLEDGE OF ALLEGIANCE. Others board members in attendance were John Wallet, Secretary and Raymond Dodson, Treasurer. *Robb Piper, Vice Chairman; and Asst. Treasurer / Secretary, Don Hrapchak were not in attendance.* Others in attendance were Stephanie Buncich, EADS Group; Jim Deter, CPA; Fred Meier, Laborer; and Debra Buksa, Office Manager. Covering for the *Nanty Glo Journal* was Allie Garver. Resident, Ed Smith, was also present.

PUBLIC COMMENTS:

Mr. Smith had several handouts. He would like the secretary to mail copies to Board members not in attendance. He disagrees with our use of the term EDUs. He is also requesting to be present when the Board discusses this topic and would like to meet with Board in May of 2018.

APPROVAL OF THE MINUTES:

ON MOTION BY WALTER, SECOND BY RAY AND APPROVED BY ALL THE MINUTES OF OCTOBER 24, 2017.

CPA REPORT: (Jim Deter)

Jim had emailed the 9-month Statement of Income for review.

ON MOTION BY RAY, SECOND BY WALTER AND APPROVED BY ALL TO ACCEPT THE 9-MONTH STATEMENT OF INCOME.

Walter announced that the Board will go into executive session immediately following the regular monthly meeting concerning personnel reasons.

ENGINEER'S REPORT (Stephanie Buncich)

GIS mapping- Karl and Fred met with Sarah –got list of things that still need surveyed.

Power Plant – break down of overall cost is \$47,500.00. JTWA will pay Laurel Management for installation of tap.

SOLICITOR'S REPORT: (CJ Webb)

The Solicitor was not in attendance. He is updating the employee handbook.

FOREMAN'S REPORT: (Fred Meier)

Fred read his report. Fred's report is attached.

*Karl and he had repaired two leaks – one at Fire Hall and one on Pennway Drive.

*A new tap was installed on Brazil Lane

*They had spent a day with Bob Winters from Homeland Security. Will receive an evaluation with any recommendations for improvements.

*They both attended a meter seminar. Sensus is changing software first of the year. Our MXU reader is going to be obsolete. Will have quotes for next meeting.

*The meter installed for power plant is the wrong style. Should be a compound meter to pick up low flows along with the high flows. JTWA has a few options. One is to just replace the guts and use them for the Beulah Pump Station. Guts are approximately \$2,500.00. The Beulah Pump Station is not being read by the SCADA system. Troy from Cambria Systems will be investigating this issue but the replacing of the meter head might just be the solution.

OFFICE MANAGER'S REPORT: (Debra Buksa)

The secretary's report was reviewed. Report is attached.

JTWA has been added to the project list, we are #7 for installation of the new billing software.

PAYMENT OF October's BILLS:

ON MOTION BY WALTER SECOND BY RAY AND APPROVED BY ALL TO PAY OCTOBER'S BILLS.

CORRESPONDENCE:

A complete list of correspondence is attached to minutes.

NEW BUSINESS: NONE

OLD BUSINESS:

East Taylor / Jackson Interconnection – no new news

The Board convened into an executive session at 7:35

ADJOURNMENT:

The regular monthly meeting reconvened at 8:30 pm and adjourned at 8:31 pm with no formal actions taking place.