

**JACKSON TWP WATER AUTHORITY
(JTWA)**

Monthly Meeting
December 17, 2013
7 pm

CALL TO ORDER

WALTER DITCHCREEK, CHAIRMAN, OPENED THE MEETING WITH A PRAYER AND THE PLEDGE OF ALLEGIANCE. Others board members in attendance were John Wallet, Secretary; Ray Dodson, Treasurer; Robb Piper, Vice-Chairman and Don Hrapchak, Assistant Tres/Secretary. Others in attendance were Pat Mulcahy, EADS Group; Karl Smith, Foreman; Jim Deter, CPA; and Debra Buksa, Office Manager.

An executive session will follow the regular monthly business meeting regarding personnel issues.

PUBLIC COMMENTS:

None

APPROVAL OF THE MINUTES:

***ON MOTION BY RAY, SECOND BY ROBB AND APPROVED BY ALL THE MINUTES
FROM THE MEETING OF OCTOBER 22, 2013.***

CPA REPORT: (Jim Deter)

Jim had supplied the 9 & 10-month Statement of Income prior to the meeting for review.

***ON MOTION BY ROBB SECOND BY RAY AND APPROVED BY ALL TO ACCEPT THE
9&10 -MONTH STATEMENTS OF INCOME.***

ENGINEER'S REPORT (Pat Mulcahy)

Pat apologized for not having a written report. He gave a brief update on the following subjects:

PennWorks application for funding: JTWA was denied. Johnstown Regional Sewage and Portage received the funding. If the Board would want Eads to continue to pursue looking for funds they will.

GIS: No advancement, still at 20%. Karl has not had any free time to mark locations.

DT Construction /Bonding: bonding was rejected. Pat has requested more than once for a written reason.

Ford's Corner PRS: installed / went well

Annual Report: will have the report finished once all numbers are final.

Pat extends Christmas Wishes from himself, Steve Sewalk and Mark Muir.

SOLICITOR'S REPORT: (CJ Webb)

The solicitor was not present.

FOREMAN'S REPORT: (Karl Smith)

Report attached. In addition to his printed report, he further explained that the Landfill line is temporary and will be moved into the state right-of-way come Spring.

Ford's Corner tank roof warranty is almost resolved also. The company will replace and perform any work that needs to be done.

OFFICE MANAGER'S REPORT: (Deb Buksa)

Report attached. Account balances were supplied.

ON MOTION BY DON SECOND BY ROBB AND APPROVED BY ALL FOR KARL, DEBBIE AND ELIZABETH TO ATTEND A SEMINAR: DEALING WITH DIFFICULT PEOPLE ON FRIDAY, MARCH 7, 2014.

PAYMENT OF OCTOBER & NOVEMBER'S BILLS:

ON MOTION BY WALTER SECOND BY DON AND APPROVED BY ALL TO PAY OCTOBER & NOVEMBER'S BILLS.

CORRESPONDENCE:

A list is attached.

NEW BUSINESS:

ON MOTION BY JOHN SECOND BY DON AND APPROVED BY ALL TO RE-APPOINT WALTER DITCHCREEK TO ANOTHER FIVE YEAR TERM.

Re-organization meeting is set for Thursday, January 2, 2014 at 7pm.

Budget meeting is scheduled for Thursday, January 16, 2014 at 7am.

OLD BUSINESS:

Ford's Corner Tank –reported on in Karl's report

Swigle Mountain Tank –addressed in Karl's report

First S (Poplar St) /Griffith Ave water line – Mr. Swanhart is in no hurry – can wait until next year.

Johnstown Sewer – no information at this time

DeRubis Property – secretary was instructed to reply with the following if there are any inquiries concerning a connection for water –JTWA had granted permission at the January 25, 2007 monthly meeting. Mr. DeRubis will have to workout the details from there.

ADJOURNMENT:

The monthly meeting ended at 7:50pm and the Board went into executive session ending at 8:29pm with no formal action taking place.

ON MOTION BY DON, SECOND BY RAY AND APPROVED BY ALL TO ADJOURN AT 8:30 PM.