

# JACKSON TWP WATER AUTHORITY

(JTWA)

Monthly Meeting

December 17, 2019

7 pm

## **CALL TO ORDER**

WALTER DITCHCREEK, CHAIRMAN OPENED THE MEETING WITH A PRAYER AND THE PLEDGE OF ALLEGIANCE. Others board members in attendance were John Wallet, Secretary; Bill Grubb, Asst. Treasurer / Secretary; Robb Piper, Vice Chairman &. Don Hrapchak, Treasurer. Others in attendance were Stephanie Buncich Pat Mulchay, EADS Group; Debra Buksa, Secretary and Fred Meier, Foreman.

## **PUBLIC COMMENTS:**

NONE

## **APPROVAL OF THE MINUTES:**

*ON MOTION BY WALTER, SECOND BY BILL AND APPROVED BY ALL - THE MINUTES OF NOVEMBER 26, 2019 AS PRINTED.*

## **CPA REPORT:** (Jim Deter)

Jim supplied the 10-month Statement of Income.

*ON MOTION BY ROBB, SECONDED BY BILL AND APPROVED BY ALL TO ACCEPT THE 10-MONTH STATEMENT OF INCOME.*

## **ENGINEER'S REPORT** (Stephanie Buncich)

Had no formal report. Informed the Board that she had filed for the grant and will have an answer by end of February the beginning of March. Money will be disbursed in April.

## **SOLICITOR'S REPORT:** (CJ Webb)

The Solicitor was not represent.

## **FOREMAN'S REPORT:** (Fred Meier)

- Pumping is up around 340,000 gallons a night at Beulah.
- Pumping is up around 28,000 gallons a night to George Wyse Pump station
- Responded to 11 PA One calls.
- Posted 22 customers for non-payment – shut 1 off
- We have purchased 2-1 ½" meters one for Ideal Market and one for Dolans
- Solar panel at the Swigle Mt Tank was hit by lightning. We worked with Guy Ellenburger and he was able to repair the panel.
- We had met with Ram Pumps. They took out the motor and will test it.
- Have been looking into monitoring for the water system.

## **OFFICE MANAGER'S REPORT:** (Debra Buksa)

### **Administrative:**

Water collections for the billing period 11/25/19 to 12/25/19 to date \$37,242.88

Submitted monthly allocation reports.

**Banking:** As of December 17, 2019

Depreciation: \$20,202.05

Revenue: \$45,723.81

Customer Deposit: \$427.17

(\$721.55 outstanding checks)

**Announcements:**

Reminder – re-organization meeting Thursday, January 2, 2020

**PAYMENT OF NOVEMBER'S BILLS:**

***ON MOTION BY JOHN SECONDED BY ROBB AND APPROVED BY ALL TO PAY NOVEMBER'S BILLS.***

**CORRESPONDENCE:**

- Somerset Trust - Security for small business
- Cambria County Planning Commission- Industrial Park 12/2/19

**NEW BUSINESS:**

John informed the Board that the Township Supervisors had met with the owners and management of Leisure Village. Several questions regarding the Water Authority's methods for billing and collection were asked. John had the secretary explain the procedure for future reference.

This subject then brought the service fee rate into question. The fee schedule will be discussed at the annual Budget Meeting.

**OLD BUSINESS:**

None

**ADJOURNMENT:**

***ON MOTION BY JOHN, SECONDED BY BILL AND APPROVED BY ALL TO ADJOURN AT 8 PM.***