

JACKSON TWP WATER AUTHORITY

(JTWA)

Monthly Meeting
December 18, 2018
7 pm

CALL TO ORDER

WALTER DITCHCREEK, CHAIRMAN OPENED THE MEETING WITH A PRAYER AND THE PLEDGE OF ALLEGIANCE. Others board members in attendance were John Wallet, Secretary, Bill Grubb, Asst. Treasurer / Secretary and Robb Piper, Vice Chairman. Don Hrapchak, Treasurer was absent. Others in attendance were Pat Mulchay & Stephanie Buncich, EADS Group; Jim Deter, CPA; Fred Meier, Foreman and Debra Buksa, office secretary. Covering for the *Nanty Glo Journal* was Allie Garver.

PUBLIC COMMENTS:

None

APPROVAL OF THE MINUTES:

ON MOTION BY ROBB, SECOND BY BILL AND APPROVED BY ALL THE MINUTES OF NOVEMBER 27, 2018.

CPA REPORT: (Jim Deter)

Jim supplied the 10-month Statement of Income.

ON MOTION BY JOHN, SECOND BY BILL AND APPROVED BY ALL TO ACCEPT THE 10-MONTH STATEMENT OF INCOME.

ENGINEER'S REPORT (Pat Mulchay)

Pat distributed draft #1 of the 2019 budget for review. JTWA has sold and purchased more water than budgeted for 2018. Several factors contributed to this: the building of the power plant, gas line projects, water testing and leaks. Fred and Willy have put a good effort to finding and repairing leaks. 2018 and 2019 are showing a deficient, these numbers will need critiquing. Pat crunched some numbers for consideration until he has the actual Income statements to plug into the budget. He feels that the rates will need to be increased by at least \$1.60 per customer. The draft is just a start and there is room to make adjustments, we will have more concrete figures by the end of January.

Robb inquired were does the taps show in JTWA's financials. Jim explained that approximately 15 years ago it was decided to list taps as an asset, the monthly report is an Income Statement.

SOLICITOR'S REPORT: (CJ Webb)

The Solicitor was not in attendance.

FOREMAN'S REPORT: (Fred Meier)

Fred read his report, a full copy is attached. The Dodge was taken to Blairsville for a recall.

There has been some issues with the George Wyse meter. This leaves us in the dark as to what is being pumped to the Fords Corner area, if there would be a leak in that area valuable time would be lost not knowing which area to start looking. We have been talking to Thad from L/B water. They are willing to give us an old body if we purchase a new 4" meter head. The 4" turbo head will also work with our Scada system. Looking at around \$1,500.00.

John then ask Fred about the missing equipment from the truck while it was in the possession of TriStar. Fred told his account of the story and was told that he would need to file a police report. Secretary will contact our insurance carrier also.

ON MOTION BY BILL, SECOND BY ROBB AND APPROVED BY ALL TO PURCHASE A 4" METER FOR THE GEORGE WYSE PUMP STATION.

OFFICE MANAGER'S REPORT: (Debra Buksa)

The secretary's report was reviewed. Report is attached.

PAYMENT OF OCTOBER'S BILLS:

ON MOTION BY WALT SECOND BY JOHN AND APPROVED BY ALL TO PAY OCTOBER'S BILLS.

CORRESPONDENCE:

A complete list of correspondence is attached to minutes.

NEW BUSINESS:

Re-organization meeting will be January 3, 2019 at 6pm.

OLD BUSINESS:

Employee Policies – a final draft was distributed to the Board members to review.

ADJOURNMENT:

ON MOTION BY WALTER, SECOND BY BILL AND APPROVED BY ALL TO ADJOURN AT 7:43 PM.