

JACKSON TWP WATER AUTHORITY
(JTWA)

Monthly Meeting
December 19, 2017
7 pm

CALL TO ORDER

WALTER DITCHCREEK, CHAIRMAN, OPENED THE MEETING WITH A PRAYER AND THE PLEDGE OF ALLEGIANCE. Others board members in attendance were John Wallet, Secretary, Robb Piper, Vice Chairman; and Asst. Treasurer / Secretary, Don Hrapchak. Raymond Dodson, Treasurer resigned as of December 8, 2017. Others in attendance were Pat Mulchay, EADS Group; Jim Deter, CPA; Karl Smith, Foreman, Fred Meier, Laborer; and Debra Buksa, Office Manager. Covering for the *Nanty Glo Journal* was Allie Garver.

PUBLIC COMMENTS:

None

APPROVAL OF THE MINUTES:

ON MOTION BY JOHN, SECOND BY DON AND APPROVED BY ALL THE MINUTES OF NOVEMBER 28, 2017.

CPA REPORT: (Jim Deter)

Jim had emailed the 10-month Statement of Income for review.

ON MOTION BY WALTER, SECOND BY DON AND APPROVED BY ALL TO ACCEPT THE 10-MONTH STATEMENT OF INCOME.

ENGINEER'S REPORT (Pat Mulchay)

GIS mapping- Karl and Fred met with Sarah –shooting for end of January for completion.

Power Plant – break down of overall cost is \$47,500.00. Actual tap fee -\$4,318.85

Interconnection with ET/JTWA- Talked to Randy James, they have been working on two large state jobs and now are ready to get this connection done by next meeting.

SOLICITOR'S REPORT: (CJ Webb)

The Solicitor was not in attendance.

FOREMAN'S REPORT: (Karl Smith)

Karl read his report. Karl's report is attached.

*Fred and he had repaired a 2" line on Raymond Drive

*A new tap was installed on Raymond Drive for Todd Kamzik

*The meter installed for power plant is the wrong style. Should be a compound meter to pick up low flows along with the high flows. New meter head has been ordered. The new head will be installed as soon as it is received and then the Beulah pump station meter will be updated at that time too. Cost was \$2,000.00.

*we patched the parking lot at the Fire Company where it was leaking. We also insulated, shrink wrapped and heat taped the meter.

OFFICE MANAGER'S REPORT: (Debra Buksa)

The secretary's report was reviewed. Report is attached.

Re-organization meeting is January 4, 2018 at 7pm

Bob Winters from Homeland Security has completed our evaluation. He would like to go over the review on January 4, 2018. A time of 10:30 am was set.

PAYMENT OF November's BILLS:

ON MOTION BY WALTER SECOND BY JOHN AND APPROVED BY ALL TO PAY NOVEMBER'S BILLS.

CORRESPONDENCE:

A complete list of correspondence is attached to minutes.

NEW BUSINESS:

Walter announced that Ray had resigned and that the Board needed to make recommendations for the vacant position on the Authority's Board to send to the Supervisors.

ON MOTION BY WALTER, SECOND BY DON AND APPROVED 3 TO 1 WITH JOHN OPPOSING TO RECOMMEND BILL GRUBB FOR VACANT POSITION ON THE WATER AUTHORITY BOARD.

ON MOTION BY JOHN SECOND BY ROBB TO RECOMMEND BRUCE BAKER FOR THE VACANT POSITION ON THE WATER AUTHORITY BOARD – MOTION FAILED WITH A VOTE OF 2-1 WITH DON AND ROBB VOTING (NO) AND WALTER RESCINDING.

ON MOTION BY ROBB SECOND BY JOHN AND APPROVED BY ALL TO APPROVE THE CHANGES AND ADDITIONS TO THE JOB DESCRIPTION FOR LABORER POSITION.

OLD BUSINESS:

East Taylor / Jackson Interconnection – covered in Pat's Report.

Somerset Credit Card – ***ON MOTION BY WALTER SECOND BY ROBB AND APPROVED BY ALL TO APPLY FOR A CREDIT CARD THROUGH SOMERSET TRUST COMPANY WITH A CREDIT LIMIT OF \$1,500.00. THE CREDIT CARD WILL BE KEPT IN OFFICE UNTIL NEEDED AND WILL NOT HAVE INDIVIDUAL'S NAMES ON IT.***

ADJOURNMENT:

ON MOTION BY DON SECOND BY ROBB AND APPROVED BY ALL TO ADJOURN AT 7:43 PM.