

JACKSON TWP WATER AUTHORITY (JTWA)

Monthly Meeting

February 23, 2021 at 6:00 pm

CALL TO ORDER:

ROBB PIPER, CHAIRMAN, OPENED THE MEETING WITH THE PLEDGE OF ALLEGIANCE AND PRAYER. Other board members in attendance were Walter Ditchcreek, Vice Chairman, John Wallet, Secretary; Terri Modic, Treasurer; Don Hrapchak, Asst. Treasurer/Secretary. Others in attendance were Stephanie Buncich, EADS Group; CJ Webb, Solicitor; Michael Parrish, Special Council; Fred Meier, Foreman, Melanie Bender, Office Manager; a Jackson Township police officer, Community members Janet Hagerich, Brian Daughenbaugh and Tim Burkey. Covering for the Nanty Glo Journal was Allie Byers.

PUBLIC COMMENTS: Janet Hagerich (327 Quarter Ave) asked how we determine the EDU's, because her business' EDU's were increased (Hagerich Auto Sales), thus causing an increase in the monthly water bills. Janet also asked how much water is based on one EDU. Stephanie addressed her questions and gave an explanation to Janet.

APPROVAL OF THE MINUTES:

ON MOTION BY JOHN, SECOND BY ROBB AND APPROVED BY ALL TO ACCEPT THE MINUTES OF JANUARY 26, 2021 AS PRINTED.

CHAIRMAN'S REPORT: (Robb Piper)

- Robb stated that it would cost us \$94,000.00 to become fully funded (PMRS)
- We are going to contract Sheri Rummel to do our general bookkeeping, payroll, PMRS, oversee QuickBooks and balance bank accounts, while Melanie will handle all of the day to day office duties including accounts payable, accounts receivable, customer calls and Muni-Link accounts.

ENGINEER'S REPORT: (Pat Mulcahy)

Stephanie passed out the Annual Report for the year 2020.

SOLICITOR'S REPORT: (CJ Webb) CJ had nothing to report at this time.

FOREMAN'S REPORT: (Fred Meier) Fred read his report (See Attached).

- We were contacted by a gas pipeline company to see if we can supply them with 200,000 gallons of water. None from the fire company. Where will we get it?
- We will bill Randy James for 48,000 gallons of water for the East Taylor Interconnect.

OFFICE MANAGER'S REPORT: (Melanie Bender)

The Office Manager's report was read by Melanie (See Attached). Melanie showed a printer cost comparison and asked for a new office printer.

PAYMENT OF BILLS:

ON MOTION BY WALTER, SECOND BY DON AND APPROVED BY ALL TO PAY FEBUARY'S BILLS.

CORRESPONDENCE: See Attached.

At 6:37 pm, members of the board, including CJ went into Executive Session.

At 6:37 Members of the Board came back into session.

NEW BUSINESS:

- **ON MOTION BY JOHN, SECOND BY DON AND APPROVED BY ALL TO APPROVE SHERI RUMMEL'S RESIGNATION.**
- **ON MOTION BY DON, SECOND BY TERI AND APPROVED BY ALL TO APPROVE SHERI RUMMEL'S BOOKKEEPING CONTRACT.**
- **ON MOTION BY JOHN, SECOND BY DON AND APPROVED BY ALL TO APPROVE THE PURCHASE OF A NEW RICOH OFFICE PRINTER.**

OLD BUSINESS:

- **RESOLUTION TO AMEND THE PMRS PENSION PLAN. John made the motion to accept and Walter 2nd.**
- **EADES SERVICES AGREEMENT & SCOPE WAS TABLED UNTIL THE NEXT MEETING.**
- **ON MOTION BY JOHN, SECOND BY DON AND APPROVED BY ALL TO ACCEPT OPTION #1 ON THE SCOPE OF WORK.**

ADJOURNMENT:

ON MOTION BY DONN, SECOND BY TERRI AND APPROVED BY ALL TO ADJOURN AT 8:42 PM.