

JACKSON TWP WATER AUTHORITY  
(JTWA)

February 28, 2012

WALTER DITCHCREEK, CHAIRMAN, OPENED THE MEETING WITH A PRAYER AND THE PLEDGE OF ALLEGIANCE. Others board members in attendance were John Wallet, Secretary; and Ray Dodson, Treasurer; and Robb Piper, Vice-Chairman. Don Hrapchak, Assistant Sec./Tres. was absent. Others present were Jim Deter, CPA; Kyle Fritz, EADS Group Engineer; Karl Smith, Foreman; Debra Buksa, Secretary, and Amanda Deibler, reporter for the 'Nanty Glo Journal'.

**PUBLIC COMMENTS:** None

**APPROVAL OF THE MINUTES:**

***THE MINUTES OF JANUARY 24, 2012 WERE APPROVED AS PRINTED.***

**ENGINEER'S REPORT** (Kyle Fritz)

Report attached.

Pat was unable to attend; Kyle represented The EADS Group. Robb questioned who is to submit Change Order #2 and to whom does it go to? He then asked Kyle to remind Pat for the summary of the Swigle Project.

John had several changes for the technical Specifications and drawing pertaining to the Chickaree Hill Road PRS. He would like the specs to reflect using a century seal. This has a better outcome. John would also like to have the specs list actually what type of pipe support is being used: ex. steel, galvanized?

**SOLICITOR'S REPORT:** (CJ Webb)

The solicitor was not in attendance.

**CPA REPORT:** (Jim Deter)

The 12-month Statement of Income was distributed.

***ON MOTION BY ROBB, SECOND BY RAY AND APPROVED BY ALL TO ACCEPT THE 12-MONTH STATEMENT OF INCOME.***

**FOREMAN'S REPORT:** (Karl Smith)

Karl gave his monthly report.

The meter switch-out project is down to approximately 75 homes. Saturday appointments will be scheduled to accommodate the homeowners.

The old wooden cart that has been in the shop was donated to the Nanty Glo Museum. They were very appreciative and sent JTWA a thank you.

**An executive session was called at 7:25 pm to discuss possible litigation. The regular meeting reconvened at 7:40 pm with no actions taken place.**

***ON MOTION BY JOHN, SECOND BY RAY AND APPROVED BY ALL TO PAY THE BILLS FOR JANUARY 2012.***

**OFFICE MANAGER'S REPORT:** attached

The Board wants letters sent to Wagner residents to provide an update on the status of the project and to notify them that tap fees may be paid.

The subject of customers not paying their tap and not tapping in was addressed. Robb wants CJ to address these concerns.

**CORRESPONDENCE:** list attached

**NEW BUSINESS:**

The subject of the tap fees was discussed. Actual cost and tap fees are running very close. This will be reviewed at a later time.

The Board scheduled a financial workshop for Tuesday, March 6<sup>th</sup> at 7am.

**OLD BUSINESS:** NONE

***ON MOTION BY JOHN, SECOND BY WALT, AND APPROVED BY ALL TO ADJOURN THE MEETING AT 7:55 PM.***