

**JACKSON TWP WATER AUTHORITY
(JTWA)**

Monthly Meeting
March 26, 2013

CALL TO ORDER

WALTER DITCHCREEK, CHAIRMAN, OPENED THE MEETING WITH A PRAYER AND THE PLEDGE OF ALLEGIANCE. Others board members in attendance were John Wallet, Secretary; Ray Dodson, Treasurer; and Robb Piper, Vice-Chairman and Don Hrapchak, Assistant Sec./Tres. Others present were Pat Mulchay & Kyle Fritz, EADS Group Engineers; Karl Smith, Foreman; Jim Deter, CPA and Debra Buksa, Office Manager. Jim Lauffer from the Nanty Glo Journal and Mark and Andrea Sossong, Swigle Mountain Residents also attended.

PUBLIC COMMENTS:

Mr. Sossong complained that he had no water pressure on the second floor of his home. If anyone used water on the first floor there was no water for the second floor. He had borrowed a gauge from Karl and it was reading 20-35 PSI. He would like to know if there was anything that the Authority could do for him. Karl said that he would check for a leak between his home and the meter, but is certain that it is not leaking; if it were leaking it would show on his bill. Pat explained that based on Mr. Sossong location, level with the tank, that 30-35 PSI is the best he will get; DEP requires 20-25 PSI. His only other options would be to install a pneumatic tank. John suggested that to L/B Water, they could help. At this time, Mrs. Sossong voiced that she feels that the Authority should help with this problem. They were forced to take the water and can not actually use it. Pat reiterated that JTWA meets DEP's standards.

APPROVAL OF THE MINUTES:

***ON MOTION BY JOHN, SECOND BY DON AND APPROVED BY ALL THE MINUTES
FROM THE MEETING OF FEBRUARY 26, 2013.***

ENGINEER'S REPORT (Pat Mulchay)

Report attached. Pat made a brief summary of his report.

- ***ON MOTION TO APPROVE PENNVEST REQUISITION #18 IN THE AMOUNT OF \$155,328.02 FOR RE-IMBURSEMENT OF THE JTWA DEPRECIATION ACCOUNT BY ROBB, SECOND BY JOHN AND APPROVED BY ALL.***
- ***ON MOTION TO CLOSE OUT THE CONSTRUCTION ACCOUNT HELD WITH FNB AND DEPOSIT REMAINING MONIES INTO THE JTWA REVENUE ACCOUNT BY ROBB, SECOND BY WALTER AND APPROVED BY ALL.***
- Penn Works Funding –approximately \$125,000,000 in grant monies. There is a \$350.00 application fee. Projects can receive up to \$5,000,000 (75% of the project –the remaining 25% loans are available.)

SOLICITOR'S REPORT: (CJ Webb)

The solicitor was not present. CJ had emailed a copy of a revised Johnstown Sewer Agreement for review.

CPA REPORT: (Jim Deter)

Jim gave his report.

ON MOTION BY DON SECOND BY ROBB AND APPROVED BY ALL TO ACCEPT THE 1-MONTH STATEMENT OF INCOME.

FOREMAN'S REPORT: (Karl Smith)

Report attached.

- Karl had supply CJ with any documents JTWA had regarding the roof supplies for the Ford's Corner Tank. He will draft a letter to Belzona.
- The Vinco Tank needs to be taken off line and inspected. Board feels this is routine maintenance –do what needs done. Pat will get in touch with John Fox.

An Executive Session was called at 7:40pm concerning personnel reasons with no formal business having taken place.

The regular monthly meeting resumed at 7:50pm.

OFFICE MANAGER'S REPORT: (Deb Buksa)

Report attached.

ON MOTION BY DON, SECOND BY WALTER AND APPROVED BY ALL TO PAY EADS GROUP \$24,656.99 OUT OF THE DEPRECIATION ACCOUNT FOR SERVICES RENDERED.

The Board decided that Walter and Karl would be designated to hold Credit Cards on behalf of the Authority with the limit being set at \$5,000 through Somerset Trust.

ON MOTION BY DON, SECOND BY ROBB AND APPROVED BY ALL TO HIRE ELIZABETH MILLER AS PART-TIME SECRETARY AT A RATE OF \$10.00 PER HOUR PENDING NOTICE TO FORMER EMPLOYER WITH A START DATE OF APRIL 15, 2013.

PAYMENT OF FEBRUARY'S BILLS:

ON MOTION BY WALT, SECOND BY DON AND APPROVED BY ALL TO PAY FEBRUARY'S BILLS.

CORRESPONDENCE:

A list is attached.

NEW BUSINESS:

ON MOTION BY ROBB, SECOND BY DON AND APPROVED BY ALL TO TABLE THE SEWER AGREEMENT UNTIL NEXT MEETING AND DISCUSSION WITH CJ.

OLD BUSINESS:

The GIS have been tabled until a future time.

ON MOTION BY DON SECOND BY WALTER AND APPROVED BY ALL TO PURCHASE THE LEAK DETECTION EQUIPMENT IN THE AMOUNT OF \$13,500 FROM L/B WATER.

ADJORNMENT:

ON MOTION BY DON, SECOND BY ROBB AND APPROVED BY ALL TO ADJORN AT 8:25PM.