

# JACKSON TWP WATER AUTHORITY

(JTWA)

Monthly Meeting

March 26, 2019

7 pm

## **CALL TO ORDER**

WALTER DITCHCREEK, CHAIRMAN OPENED THE MEETING WITH A PRAYER AND THE PLEDGE OF ALLEGIANCE. Others board members in attendance were John Wallet, Secretary, Bill Grubb, Asst. Treasurer / Secretary; and Robb Piper, Vice Chairman. Don Hrapchak, Treasurer was absent. Others in attendance were Stephanie Buncich EADS Group; Jim Deter, CPA; Fred Meier, Foreman and Debra Buksa, office secretary.

## **PUBLIC COMMENTS:**

None

## **APPROVAL OF THE MINUTES:**

*THE MINUTES OF FEBRUARY 26, 2019 WERE APPROVED AS PRINTED.*

## **CPA REPORT:** (Jim Deter)

Jim supplied the 1-month Statement of Income.

***ON MOTION BY ROBB, SECOND BY BILL AND APPROVED BY ALL TO ACCEPT THE 1-MONTH STATEMENT OF INCOME.***

## **ENGINEER'S REPORT** (Stephanie Buncich)

Stephanie reported that Pat was preparing the workup for the George Wyse station and she has started the DEP Annual Water Allocation Report.

## **SOLICITOR'S REPORT:** (CJ Webb)

The Solicitor was not represent.

## **FOREMAN'S REPORT:** (Fred Meier)

- Pumping is around 290,000 gallons a night.
- The meter is in at George Wyse pump station. Scata is getting hooked up to meter on Thursday.
- Responded to 39 PA One calls.
- Posted 19 customers for non-payment, shut off (1) customers - 1 back on.
- We read meters.
- Took truck up to Tom Mix to get an estimate.
- We have been working on MXUs and meters that have not been working.
- I canceled claim on generator.
- Met with Merlo regarding Blackburn Invoice.

Fred and Willy had taken the old GMC up to Tom Mix for an estimate to repair and ready the truck for inspection. They were told approximately \$3,200. The Board is requiring an itemized estimate. On motion by John, second by Bill and approved by all to have the GMC repaired with a threshold of no more than \$3,500.00.

Fred also announced that the hearing regarding the water theft at the trailer court was moved to April 22, 2019 at 10am.

**OFFICE MANAGER'S REPORT:** (Debra Buksa)

**Administrative**

Water collections for the billing period 1/25/19 to 2/25/19 to date \$61,260.75.

Submitted monthly allocation reports.

**Banking:** As of March 26, 2019

- *Depreciation:* \$22,153.85 (debt service semi-annually payments \$36,694.03)  
Payments are February and August
- *Revenue:* \$66,567.41
- *Customer Deposit:* \$575.24  
(\$721.55 outstanding checks)

**PAYMENT OF February's BILLS:**

***ON MOTION BY BILL SECOND BY JOHN AND APPROVED BY ALL TO PAY FEBRUARY'S BILLS.***

**CORRESPONDENCE:**

- Letter from Selective regarding claim of stolen tools closed 3/21/19
- Eads Group –email Pa One Call Training 3/6/19
- CJ Webb –2/27/19 email JTWA/Ebensburg maintenance fee
- Email from DEP – 3/26/19 Training correction  
-3/13/19 correction to TTHM sample  
- 3/6/19 annual permit compliance report for 2018
- PennDot – email 3/15/19 bridge replacement
- Office of Open Records – 3/11/19 Webinars

**NEW BUSINESS:**

*NONE*

**OLD BUSINESS:**

Tap fees for a 3/4" line were increased during the January 2019. The 1' tap increase will need to be reviewed and adjusted accordingly. Fred will get solid numbers for the next meeting. Vacant lots will be deleted from the fee schedule.

**ADJOURNMENT:**

***ON MOTION BY BILL, SECOND BY ROBB AND APPROVED BY ALL TO ADJOURN AT 7:55 PM.***