

JACKSON TWP WATER AUTHORITY (JTWA)

Monthly Meeting

April 27, 2021 at 6:00 pm

CALL TO ORDER: 6:01pm

ROBB PIPER, CHAIRMAN, OPENED THE MEETING WITH THE PLEDGE OF ALLEGIANCE AND PRAYER. Other board members in attendance were Walter Ditchcreek, Vice Chairman; John Wallet, Secretary; Terri Modic, Treasurer; Don Hrapchak, Asst. Treasurer/Secretary. Others in attendance were Pat Mulcahy, EADS Group; Fred Meier, Foreman; Melanie Bender, Office Manager; Allie Byers, Nanty Glo Journal and Jackson Twp resident, John Letizia.

PUBLIC COMMENTS:

John Letizia asked if he could have a tap put in at his property as soon as possible. Fred said he would need the help of Tim & Brian from JETSA, but should be able to install one in the next week. Letizia also stated that he thinks there is a water leak somewhere near his property because he has an abundance of water in his yard. Fred commented that he would look and find the leak as soon as possible.

APPROVAL OF THE MINUTES:

ON MOTION BY DON, SECOND BY TERRI AND APPROVED BY ALL TO ACCEPT THE MINUTES OF MARCH 23, 2021 AS PRINTED.

CHAIRMAN'S REPORT: (Robb Piper)

- Robb stated that he was starting to do interviews for a part-time office assistant position that pays \$14 per hour for 20 hours per week. WorkLink has been contacted and he reached out to other board members for referrals.
- Robb is interested for JTWA to join the PA Municipal Authorities Assoc. (PMAA) for a free trial for the remainder of 2021. A flyer listing the benefits of membership and future dues was distributed to all of the board members for their review and consideration.

ENGINEER'S REPORT: (Pat Mulcahy)

- Pat felt that all of the (CARES ACT) projects that we are trying to do would qualify and within the next month and a half, he would have more information. Fred added that there were a few needed projects that he felt might qualify: 1) Replace JTWA's brass/lead meters. 2) Replace water lines. 3) Industrial Park project.
- Pat reached out to Mid-Atlantic Storage for more information on raising the Mile Hill Rd. tank. It can be raised 60', from 29' to 89', increasing the pressure by 26lbs.
- Pat reached out to Frank Burns' office for a grant application to try and receive assistance in removing the lead out of our system.
- Joe Bier reached out to Dave Hirko with some design plans for the Ind. Park project.

SOLICITOR'S REPORT: (CJ Webb) None.

FOREMAN'S REPORT: (Fred Meier)

- Fred read his report (See Attached).
- Fred asked for (part-time) field help, especially to help locate leaks in our system.
- John asked what the % of water purchased vs. sold was for this month. Pat responded that we need to wait another month to collect all of the monthly readings and input the data. Pat also mentioned that we could add this report to Fred's monthly report.
- Fred asked for permission to reach out to Tri-County Alarm about changing the way he receives alerts when the alarm goes off. At this time Fred only receives ONE text message, which is easy to miss if he is sleeping or working. John suggested that when Fred inquires, that he asks if there are additional fees for receiving alerts in other ways.

OFFICE MANAGER'S REPORT: (Melanie Bender)

- New office printer installed by Doing Better Business of Altoona on 04/06/2021.
- Fred & Melanie worked with Brian Bloom (DEP) on the CCR to mail in May.
- Melanie added low income municipal assistance phone numbers and website on the April bill stub and made flyers to display in several places at the office.
- Melanie registered with the state & became JTWA's "Right to Know" officer on 03/24/2021.
- Melanie sent out our "Right to Know" response to Evergreen's lawyer on 04/23/2021.

PAYMENT OF BILLS:

ON MOTION BY JOHN, SECOND BY DON AND APPROVED BY ALL TO PAY APRIL'S BILLS.

CORRESPONDENCE: See Attached.

NEW BUSINESS:

ON MOTION BY ROBB, SECOND BY JOHN AND APPROVED BY ALL FOR JTWA TO JOIN THE PMAA FOR THE REMAINDER OF 2021 & REASSESS IT'S VALUE AT THE END OF THE YEAR.

OLD BUSINESS:

- Walter asked EADS about installing a fence around the Ogden St. pump station. Pat said that he looked into it, but the board never made a decision on the cost. Pat said that it would come from misc. funds in the budget and that he will put together an estimate.

ADJOURNMENT:

ON MOTION BY JOHN, SECOND BY WALTER AND APPROVED BY ALL TO ADJOURN AT 7:48 PM