

JACKSON TWP WATER AUTHORITY (JTWA)

Monthly Meeting

MAY 25, 2021 at 6:00 pm

CALL TO ORDER: 6:00pm

ROBB PIPER, CHAIRMAN, OPENED THE MEETING WITH THE PLEDGE OF ALLEGIANCE AND PRAYER. Other board members in attendance were Walter Ditchcreek, Vice Chairman; John Wallet and Secretary; Terri Modic, Treasurer. Absent was Don Hrapchak, Asst. Treasurer/Secretary. Others in attendance were Pat Mulcahy, EADS Group; Fred Meier, Foreman; Melanie Bender, Office Manager; Allie Byers, Nanty Glo Journal and Jackson Twp resident, John Letizia.

PUBLIC COMMENTS:

John Letizia presented the board with a bill for consideration of payment. The bill was in the amount of \$1,280.00 from Snyder Excavating to excavate and inspect a waterline as well as repair asphalt at his property, 2809 William Penn Ave, Johnstown, PA 15909. John asked that JTWA pay this invoice since the actual leak was not on his property.

APPROVAL OF THE MINUTES:

ON MOTION BY JOHN, SECOND BY TERRI AND APPROVED BY ALL TO ACCEPT THE MINUTES OF APRIL 27, 2021 AS PRINTED.

CHAIRMAN'S REPORT: (Robb Piper)

- Robb stated that Kristin Sewak started part-time on May 17, 2021. She has signed all forms in the new employee handbook and is bonded.
- Robb is currently looking for an engineering student to fill a summer intern position to assist Fred. He has a couple of contacts at SFU and UPJ. Robb asked the board if they knew anyone who would be interested.

ENGINEER'S REPORT: (Pat Mulcahy)

- Pat discussed his fence project report. The previous cost estimate for the fence around Ogden Pump Station (250' of fence at \$50/ft.) was \$12,500.00. The updated cost estimate, using pricing on a job we just finished is \$63/ft., therefore (250' of fence at \$63/ft.) = \$15,750.00.
- Pat will have a design for the Industrial Park ready for June meeting and get the bids out for July.
- American Recovery Plan: First round of money released in July. The money will be available and distributed at the township level. Monies have to be spent by 2026 and can be used to pay current and future projects. They money cannot be used to pay off any debt.

SOLICITOR'S REPORT: (CJ Webb) None.

FOREMAN'S REPORT: (Fred Meier)

- Fred read his report (See Attached).

OFFICE MANAGER'S REPORT: (Melanie Bender)

- Training with Krisitn is going well. She will be working approximately 20 hours per week.
- Fred & I completed our CCR report (Annual Water Quality Report) with Brian Bloom on 05/25/2021. Brian estimates that we have 43%-45% water unaccounted for.
- Our recent violations have been printed out and we will be deciding the best way to inform our customers.

PAYMENT OF BILLS:

ON MOTION BY TERRI, SECOND BY WALTER AND APPROVED BY ALL TO PAY MAY'S BILLS.

CORRESPONDENCE: See Attached.

NEW BUSINESS:

- If we retain a summer intern, Pat suggested that an appropriate pay would be \$11.50-\$12.00 per hour.

ON MOTION BY JOHN, SECOND BY TERRI AND APPROVED BY ALL TO PAY \$12.00 PER HOUR FOR A SUMMER INTERN IF AND WHEN WE FIND ONE.

- Robb suggested that we retain James Excavating on a 24/7 hour basis, in case of emergencies.

ON MOTION BY JOHN, SECOND BY ROBB AND APPROVED BY ALL TO RETAIN JAMES EXCAVATING ON A 24/7 HOUR BASIS FOR EMERGENCY SERVICE.

ON MOTION BY JOHN, SECOND BY TERRI AND APPROVED BY ALL TO PAY JOHN LETIZIA A PARTIAL PAYMENT OF \$600.00 TOWARDS HIS INVOICE, SINCE THE JOB IS NOT COMPLETE AT THIS TIME.

OLD BUSINESS:

- John asked where our water loss is. Fred and I explained that one way is to look into the MuniLink System because it is estimating loss on broken meters and these estimates are not accurate.

ON MOTION BY JOHN, SECOND BY WALTER AND APPROVED BY ALL TO AQUIRE 3 QUOTES ON THE OGDEN FENCE PROJECT.

ADJOURNMENT:

ON MOTION BY JOHN, SECOND BY TERRI AND APPROVED BY ALL TO ADJOURN AT 6:37 PM