

JACKSON TWP WATER AUTHORITY

MAY 26, 2009

WALTER DITCHCREEK, CHAIRMAN OPENED THE MEETING WITH A PRAYER AND THE PLEDGE OF ALLEGIANCE. Others board members in attendance were Robb Piper, Vice Chairman; John Wallet, Secretary; Ray Dodson, Treasurer; and Don Hrapchak, Assistant Sec./Tres. Debra Buksa, Billing Secretary; Jim Potopa, Engineer; Dick Wilkinson, CPA; and customers David Gailey of 123 Dynamo Street and Dawn Parke of 2717 William Penn Ave. were also in attendance.

The minutes of April 28, 2009 were approved.

**PUBLIC COMMENTS:** Mr. Gailey asked the Board for leniency and an extension on his water bill. He was estimated for several months do to the fact that he had parked his boat in front of the water meter. He had used 85,000 gallons over the winter months and his bill was over two hundred dollars. ON MOTION BY WALT, SECOND BY JOHN AND APPROVED 4 TO 1 WITH RAY OPPOSING, TO GIVE DAVID GAILEY UNTIL JULY 25, 2009 TO PAY HIS ACCOUNT IN FULL AND WAIVE THE LATE FEE ONCE.

Ms. Parke explained that she owned a house and trailer on the same property along Rt. 271 that she was in the process of subdividing. The water came through the house and then extended to the trailer. This would have to change before she could sell the property. The problem being that JTWA's line does not extend far enough for the trailer. She would like to have a line extension as soon as possible so she can put the house on the market, which in turn would bring the property in line with JTWA's current Rules and Regulations. John informed her that JTWA has several projects going and JTWA could not give her a specific time line. She went on to say that Brad Snyder of Snyder Excavation could put the line in. The Board instructed Ms. Parke to have Mr. Snyder contact Karl about the particulars and then submit a price quote.

Mr. Bill Emerson was listed on the agenda at his request regarding his late fee due to a lost check. He did not appear. The Board understands Mr. Emerson's frustration but in all fairness JTWA has no fault in this situation and the policies and procedures are implemented to be fair and consistent to all customers. Late fee stands as is.

**ENGINEER'S REPORT:** (James Potopa) Jim distributed a typed report. A copy is attached to the end of minutes. Jim showed the board a draft of a letter he recommended that JTWA send to the Redevelopment Authority regarding pressure on Chickaree Hill Road. John feels that a paper trail would be a good idea and Don shortened the ending paragraph and requested a response from the Redevelopment Authority. The office secretary was instructed to revise the draft to reflect the changes and mail as soon as possible.  
ON MOTION BY ROBB, SECOND BY DON AND APPROVED BY ALL TO ACCEPT THE ANNUAL REPORT.

**ATTORNEY'S REPORT:** C.J. Webb did not attend.

**CPA'S REPORT:** (Dick Wilkinson) Dick had a copies of the completed Annual Report required by the Pa Dept of Community and Economic Development for Walter to sign and mailed to the appropriate organizations. Along with the annual report Dick had a letter addressed to the board members that was required by professional standards regarding information related to the audit. It does not need to be mailed with the report, but needs to be available if needed. The 3-month Statement of Income was distributed. ON MOTION BY RAY, SECOND BY DON AND APPROVED BY ALL TO ACCEPT THE CPA REPORT AND THE ANNUAL FINANCIAL STATEMENTS.

**FOREMAN'S REPORT:** (Karl Smith did not attend) Walter read aloud Karl's report.

**OLD BUSINESS:**

*New Mower* – JTWA will use the Twp. mower.

*Grading along side of office* – will take a few hours but will depend on Karl's schedule; Board would prefer that Karl be present when grading is taking place by Twp. employees.

*Ford's Corner Tank roof* - discussed in engineer's report

*Replacement of pipe along Rt. 271* – a quote from L/B Water in the amount of \$4,603.63 was reviewed. This total was for parts only, no other costs have been figured. This project will require a PennDOT permit.

ON MOTION BY ROBB, SECOND BY RAY AND APPROVED BY ALL TO PAY THE BILLS FOR APRIL.

**NEW BUSINESS:**

ON MOTION BY DON, SECOND BY ROBB AND APPROVED BY ALL TO SIGN THE GRANT AGREEMENT WITH THE BUREAU OF ABANDONED MINE RECLAMATION IN THE AMOUNT OF \$390,000.00

The matter of nonpaying customers on Ogden Road resurfaced. John is going to check with the Township concerning the ordinance that would be in violation and what can be done. In the meantime the secretary is to contact JTWA's solicitor and apply liens were applicable.

ON MOTION BY ROBB, SECOND BY JOHN AND APPROVED BY ALL TO FILE A LIEN AGAINST THE NEWCOMER PROPERTY LOCATED AT 613 OGDEN ROAD.

ON MOTION BY ROBB, SECOND BY DON AND APPROVED BY ALL TO FILE ANOTHER LIEN AGAINST THE SEKERAK PROPERTY LOCATED AT 619 OGDEN ROAD IF THE NEW BALANCE IS OVER \$500.00.

ON MOTION BY ROBB, SECOND BY DON AND APPROVED BY ALL TO RATIFY THE FILING OF CHARGES AGAINST JESSICA SCHILLING.

The meeting adjourned at 8:30pm.