

**JACKSON TWP WATER AUTHORITY
(JTWA)**

Monthly Meeting
May 28, 2013

CALL TO ORDER

WALTER DITCHCREEK, CHAIRMAN, OPENED THE MEETING WITH A PRAYER AND THE PLEDGE OF ALLEGIANCE. Others board members in attendance were John Wallet, Secretary; Ray Dodson, Treasurer; and Robb Piper, Vice-Chairman. Others present were Pat Mulchay, EADS Group Engineer; Karl Smith, Foreman; Jim Deter, CPA and Debra Buksa, Office Manager.

PUBLIC COMMENTS: None

APPROVAL OF THE MINUTES:

THE MINUTES FROM THE MEETING OF APRIL 23, 2013 WERE APPROVED AS PRINTED.

CPA REPORT: (Jim Deter)

Jim gave his report. Robb inquired about the average monthly expenses. \$65,000.00 is the average.
ON MOTION BY ROBB SECOND BY JOHN AND APPROVED BY ALL TO ACCEPT THE 3-MONTH STATEMENT OF INCOME.

ENGINEER'S REPORT (Pat Mulchay)

Report attached. Pat made a brief summary of his report.

- Swigle Mountain Road Project – will draft letter to the bonding company (for DT Construction) regarding fire hydrant repair and will be bring up all records for the project. (Robb would like the Better Business or the Attorney General to be notified. Ray feels that PennVest should also be notified.)
- Chickaree Hill Road – Received letter on May 16 turning over the line to JTWA. Karl will flush line. Jim requested a job cost report.
- GIS will be kept under old business
- PennWorks application is due by June 28. Resolution 1-5-2013 will need to be passed.
- Telemetry on hold.
- Ford's Corner Pressure Reducing Vault replacement.

SOLICITOR'S REPORT: (CJ Webb)

The solicitor was not present.

FOREMAN'S REPORT: (Karl Smith)

Report attached. Karl read the proposals for the repair of the Swigle Mountain Tank from Atlantic Tank. Two different solutions were given. Office Secretary will look into the insurance deductable and the Board will make their decision then. The proposals are good through September 30, 2013. Karl will start flushing line the first week of June.

OFFICE MANAGER'S REPORT: (Deb Buksa)

Report attached. Account balances were supplied.

PAYMENT OF APRIL'S BILLS:

ON MOTION BY RAY, SECOND BY JOHN AND APPROVED BY ALL TO PAY APRIL'S BILLS.

CORRESPONDENCE:

A list is attached.

NEW BUSINESS:

Karl would like to purchase shirts with JTWA's logo. The Board instructed Karl to get prices for the next meeting. Pat said he would get Karl some numbers too.

ON MOTION BY ROBB, SECOND BY RAY AND APPROVED BY ALL TO PAY THE \$350.00 PENNWORKS APPLICATION FEE.

ON MOTION BY ROBB, SECOND BY JOHN AND APPROVED BY ALL TO SIGN AND ADOPT RESOLUTION 1-5-2013 AUTHORIZING JTWA TO APPLY FOR AND RECEIVE A PENNWORKS GRANT/LOAN AND DIRECTING OTHER NECESSARY AND PROPER ACTION.

ON MOTION BY ROBB, SECOND BY WALTER AND APPROVED BY ALL TO SIGN THE PENNSYLVANIA ONE CALL SYSTEM AMENDED AGREEMENT THAT CHANGES THE METHOD THAT JTWA RECEIVES TICKETS –FAX TO EMAIL.

OLD BUSINESS:

GIS – Karl and Fred have been locating valves, curb boxes, etc. Karl wants to keep ahead of the surveyors. Robb asked if JTWA would be billed one lump sum or monthly. Pat said it would be done on a monthly basis. Partial payments.

ON MOTION BY ROBB, SECOND BY WALTER AND APPROVED BY ALL TO CONTRACT THE EADS GROUP TO START THE GIS OF THE JACKSON TOWNSHIP WATER AUTHORITY'S SYSTEM. PAT WILL GET A SCHEDULE AND PROGRESS REPORT OF THE project. At this time it is projected to be around \$30,000. The surveying is the big cost.

Johnstown Sewer Agreement is on hold until JTWA hears back from CJ.

ADJORNMENT:

ON MOTION BY RAY, SECOND BY ROBB AND APPROVED BY ALL TO ADJORN AT 8:00PM.