

**JACKSON TWP WATER AUTHORITY
(JTWA)**

Monthly Meeting
June 25, 2013

CALL TO ORDER

WALTER DITCHCREEK, CHAIRMAN, OPENED THE MEETING WITH A PRAYER AND THE PLEDGE OF ALLEGIANCE. Others board members in attendance were John Wallet, Secretary; Ray Dodson, Treasurer; and Robb Piper, Vice-Chairman. Others present were Sarah Petrunak , EADS Group; Karl Smith, Foreman; Jim Deter, CPA; Debra Buksa, Office Manager and Jim Lauffer, Nanty Glo Journal.

PUBLIC COMMENTS: None

Walter announced that an executive session will be held directly after the regular monthly meeting to discuss personnel issues with no formal action to take place.

APPROVAL OF THE MINUTES:

ON MOTION BY WALTER SECOND BY RAY AND APPROVED BY ALL TO ACCEPT THE MINUTES FROM THE MEETING OF MAY 28, 2013.

CPA REPORT: (Jim Deter)

Jim handed out the Annual Financial Report and the 4-month statement of Income.

The board will review the Annual Financial Report and approve at the next monthly meeting.

ON MOTION BY ROBB SECOND BY RAY AND APPROVED BY ALL TO ACCEPT THE 4-MONTH STATEMENT OF INCOME.

ENGINEER'S REPORT (Sarah Petrunak)

Report attached. Sarah summarized the report supplied by Pat.

SOLICITOR'S REPORT: (CJ Webb)

The solicitor was not present.

FOREMAN'S REPORT: (Karl Smith)

Report attached. Karl read the proposals for tree trimming of the Vinco Tank. Two were submitted:

Leckey's Tree Service for \$3,200 and Miranda's Tree Trimming & Removal for \$2,100.

ON MOTION BY ROBB SECOND BY JOHN AND APPROVED BY ALL TO ACCEPT THE LOW BID FROM MIRANDA'S ONCE INSURANCE IS PROVIDED AND JTWA IS NAMED AS ADDITIONAL INSURED.

Karl also informed the Board that Waste Management was in the process of moving their water line. John inquired about the need for easements now that the lines are no longer on the State Right of Way. Karl will talk to Brad from Waste Management.

Chickaree Hill- One customer already tapped in.

Karl obtained a quote from Teppco in the amount of \$26,822 for a new Pressure Reducing Vault.

OFFICE MANAGER'S REPORT: (Deb Buksa)

Report attached. Account balances were supplied.

PAYMENT OF MAY'S BILLS:

ON MOTION BY WALTER, SECOND BY RAY AND APPROVED BY ALL TO PAY MAY'S BILLS.

CORRESPONDENCE:

A list is attached.

NEW BUSINESS: none

OLD BUSINESS:

Swigle Mountain Tank – Mid Atlantic Storage Systems proposed two options for fixing the tank.

- Option #1: touchup and repair damaged areas only, 1 day job for \$1,966
- Option #2: replace damaged areas with new, 2-3 days for \$5,903

ON MOTION BY ROBB SECOND BY JOHN AND APPROVED BY ALL TO OPTION #2 TO REPAIR THE SWIGLE MOUNTAIN TANK.

Karl will contact Mid Atlantic and get the project moving. Robb would also like the residents in the problem area to be notified as to what is going on.

Johnstown Sewer Agreement is on hold until JTWA hears back from CJ.

The board went into executive session at 7:55 pm for personnel reasons and adjourned the regular meeting at 8:20 pm with no formal action taking place.