

# JACKSON TWP WATER AUTHORITY

(JTWA)

Monthly Meeting

June 25, 2019

7 pm

## **CALL TO ORDER**

WALTER DITCHCREEK, CHAIRMAN OPENED THE MEETING WITH A PRAYER AND THE PLEDGE OF ALLEGIANCE. Others board members in attendance were John Wallet, Secretary; Bill Grubb, Asst. Treasurer / Secretary and Robb Piper, Vice Chairman. Don Hrapchak, Treasurer was absent. Others in attendance were Stephanie Buncich EADS Group; Jim Deter, CPA; Debra Buksa, Secretary and Fred Meier, Foreman. Covering for the *Nanty Glo Journal* – Allie Garver.

## **PUBLIC COMMENTS:**

None

## **APPROVAL OF THE MINUTES:**

*THE MINUTES OF MAY 28, 2019 WERE APPROVED AS PRINTED.*

## **CPA REPORT:** (Jim Deter)

Jim supplied the 4-month Statement of Income.

***ON MOTION BY ROBB, SECONDED BY JOHN AND APPROVED BY ALL TO ACCEPT THE 4-MONTH STATEMENT OF INCOME.***

## **ENGINEER'S REPORT** (Stephanie Buncich)

Stephanie reported that Pat had submitted the Chapter 101 documents that were signed last meeting and the Penn Dot relocation project is moving along. The current deadline is March 9, 2020 for relocation completion. John inquired if Pat had project estimates. Stephanie advised the Board to consider funding the project internally vs seeking the 75% reimbursement from Penn Dot–would be cheaper and JTWA would have say in the contractor.

## **SOLICITOR'S REPORT:** (CJ Webb)

The Solicitor was not represent.

## **FOREMAN'S REPORT:** (Fred Meier)

Pumping is around 275,000 to 300,000 night at Beulah.

Pumping is down at George Wyse Pump station – around 25-30,000 a night

Responded to 46 PA One calls.

Posted 15 customers for non-payment.

We read meters.

We fixed several MXUs

We fixed 2 leaks in Leisure Village – service saddles

We found 3 leaks on the customer side – all repaired

We rebuilt valve at George Wyse pump station

We had to dig up tap at 282 Adams Ave. – tap was plugged shut from non-use

We started flushing

We fixed a water leak on our side- Singer Hill

Willy started to trim around fire hydrants.

Talked to Jim Fredrick –thinks he has a used meter –did give us a gauge to use for flushing.

Fred requested the Board's guidance regarding a property with one tap and two homes. Bottom line – each dwelling is to have their own tap. Property owner will need to pay and install another tap.

**OFFICE MANAGER'S REPORT:** (Debra Buksa)

**Administrative**

Water collections for the billing period 4/25/19 to 5/25/19 to date \$60,350.40

Submitted monthly allocation reports.

CCR report completed, printed and submitted to DEP – will mail to customers this week.

**Banking:** As of June 25, 2019

*Depreciation:* \$40,170.73 (debt service semi-annually payments \$36,694.03)

Payments are February and August

*Revenue:* \$79,325.98

*Customer Deposit:* \$575.89

(\$721.55 outstanding checks)

**PAYMENT OF MAY'S BILLS:**

***ON MOTION BY WALTER SECONDED BY BILL AND APPROVED BY ALL TO PAY MAY'S BILLS.***

**CORRESPONDENCE:**

- Email CJ Webb – copy of House Bill #264 June 2019
- Email Sensus address change 6/7/19
- E-mail CJ Webb – Cyber Breach Insurance 6/7/19
- E-mail Kuzneski – insurance options June 2019
- E-mail CJ Webb – minutes 5/30/19
- CBiz – renewal questionnaire 5/31/19

**NEW BUSINESS:**

*None*

**OLD BUSINESS:**

*None*

**ADJOURNMENT:**

***ON MOTION BY JOHN, SECONDED BY BILL AND APPROVED BY ALL TO ADJOURN AT 7:41 PM.***