

JACKSON TWP WATER AUTHORITY
(JTWA)

Monthly Meeting
June 27, 2017
7 pm

CALL TO ORDER

WALTER DITCHCREEK, CHAIRMAN, OPENED THE MEETING WITH A PRAYER AND THE PLEDGE OF ALLEGIANCE. Others board members in attendance were John Wallet, Secretary, Robb Piper, Vice Chairman; Raymond Dodson, Treasurer and Asst. Treasurer / Secretary, Don Hrapchak. Others in attendance were Stephanie Buncich, EADS Group; CJ Webb, Solicitor; Jim Deter, CPA; Karl Smith, Foreman; Fred Meier, Laborer; and Debra Buksa, Office Manager. Covering for the *Nanty Glo Journal* was Allison Graver. The Emily Makin family and Jeff Baxter, residents and customers, were also in attendance.

PUBLIC COMMENTS:

Ms. Makin expressed her frustration with JTWA's hours of operation and policies regarding the transfer of water service. The Board explained that policies are made to be fair to all residents.

Jeff Baxter explained his side of an easement issue with his family. CJ Webb, Solicitor and Board members explained that this is a private property with no written easements, so JTWA cannot do anything. The Board and Solicitor gave some alternatives if both parties could come to an agreement.

*An Executive session was called by CJ Webb at 7:30 pm for legal purposes.
The regular monthly meeting resumed at 7:45pm.*

Property owner requested that JTWA shut Mr. Baxter's water off. He has no right to ask that. A motion to shut water off died to lack of action.

APPROVAL OF THE MINUTES:

*ON MOTION BY ROBB, SECOND BY DON AND APPROVED BY ALL TO ACCEPT THE
MEETING MINUTES OF MAY 23, 2017 AS PRINTED.*

CPA REPORT: (Jim Deter)

Jim had emailed the 4-month Statement of Income for review.

ON MOTION BY ROBB SECOND BY DON AND APPROVED BY ALL TO ACCEPT THE 4-MONTH STATEMENT OF INCOME.

ENGINEER'S REPORT (Stephanie Buncich)

- Stephanie reported that she received a forwarded email that DEP sent JTWA's office regarding the 2012 and 2013 annual water allocation reports. She had addressed these and is waiting to hear back from DEP.

- GIS mapping- 98% complete. There are two sections left to do. Karl specified that these areas are behind Pike Road and will take approximately ½ -1 day to complete.

SOLICITOR'S REPORT: (CJ Webb)

FOREMAN'S REPORT: (Karl Smith)

Karl read his report. Karl's report is attached.

Fred had solicited bids for grass cutting of the tank sites and office. He has received two quotes and one unobtainable. 4M Lawncare Inc. \$350.00 Lawn Enforcement \$270.00.

ON MOTION BY JOHN AND SECOND BY ROBB AND APPROVED BY ALL TO ACCEPT THE BID SUBMITTED BY LAWN ENFORCEMENT IN THE AMOUNT OF \$270.00 ONCE PROOF OF INSURANCE IS GIVEN.

Under the advisement of our solicitor, CJ Webb, the secretary is to consult with our insurance carrier and request the amount that bond is required to be.

OFFICE MANAGER'S REPORT: (Debra Buksa)

The secretary's report was reviewed. Report is attached.

PAYMENT OF May's BILLS:

ON MOTION BY DON SECOND BY ROBB AND APPROVED BY ALL TO PAY MAY'S BILLS.

CORRESPONDENCE:

A complete list of correspondence is attached to minutes.

NEW BUSINESS:

Karl announced that he would be retiring come next April.

OLD BUSINESS:

ADJOURNMENT:

ON MOTION BY JOHN, SECOND BY DON AND APPROVED BY ALL TO ADJOURN AT 8:30PM.