

JACKSON TWP WATER AUTHORITY
(JTWA)

Monthly Meeting
July 25, 2017
7 pm

CALL TO ORDER

WALTER DITCHCREEK, CHAIRMAN, OPENED THE MEETING WITH A PRAYER AND THE PLEDGE OF ALLEGIANCE. Others board members in attendance were John Wallet, Secretary, Robb Piper, Vice Chairman; Raymond Dodson, Treasurer and Asst. Treasurer / Secretary, Don Hrapchak. Others in attendance were Patrick Mulchay, EADS Group; Jim Deter, CPA; Karl Smith, Foreman; Fred Meier, Laborer; and Debra Buksa, Office Manager. Covering for the *Nanty Glo Journal* was Allison Graver.

Walter announced that there will be an executive session immediately following the normal monthly meeting for personnel reasons.

PUBLIC COMMENTS:

Edward Smith was unable to attend the meeting but had a written request to have a rate decrease for his property on Harmony Drive that is vacant. The Board will consider the request.

APPROVAL OF THE MINUTES:

MINUTES OF JUNE 27, 2017 WERE APPROVED AS PRINTED ONCE A GRAMMAR CORRECTION IS MADE TO THE FOREMAN'S REPORT: EXCEPT TO ACCEPT.

CPA REPORT: (Jim Deter)

Jim had emailed the 5-month Statement of Income for review and provided the Annual Audit. There was some discussion regarding interest rates independent auditors. Jim explained that the Somerset Loan is tax free and that JTWA is independent form Wilkinson & Deter.

ON MOTION BY ROBB SECOND BY DON AND APPROVED BY ALL TO ACCEPT THE ANNUAL AUDIT REPORT.

ON MOTION BY DON, SECOND BY RAY AND APPROVED BY ALL TO ACCEPT THE 5-MONTH STATEMENT OF INCOME.

ENGINEER'S REPORT (Pat Mulchay)

GIS mapping- 98% complete. Sarah is verifying current addresses and line sizes. All Board members and staff will have passwords.

SOLICITOR'S REPORT: (CJ Webb)

Solicitor was absent

FOREMAN'S REPORT: (Karl Smith)

Karl read his report. Karl's report is attached.

OFFICE MANAGER'S REPORT: (Debra Buksa)

The secretary's report was reviewed. Report is attached.

Office staff requested permission to go to Johnstown Water Authority to see their billing software.

Permission was granted.

PAYMENT OF June's BILLS:

ON MOTION BY JOHN SECOND BY ROBB AND APPROVED BY ALL TO PAY JUNE'S BILLS.

CORRESPONDENCE:

A complete list of correspondence is attached to minutes.

NEW BUSINESS:

Karl announced that he would be retiring come next April.

OLD BUSINESS:

Robb was questioned by Joe Baxter after the Nanty Glo Journal's article appeared in the Journal. He wanted to explain his side of the story. He had also stopped by the Swigle Mountain Tank site and noticed that Knotweed was growing. It needs to be addressed.

An Executive session was called into session at 7:35 pm.

The executive session ended at 8:08 pm with no formal action taking place.

ADJOURNMENT:

ON MOTION BY JOHN, SECOND BY DON AND APPROVED BY ALL TO ADJOURN AT 8:09PM.