

JACKSON TWP WATER AUTHORITY
(JTWA)

Monthly Meeting
August 28, 2018
7 pm

CALL TO ORDER

WALTER DITCHCREEK, CHAIRMAN OPENED THE MEETING WITH A PRAYER AND THE PLEDGE OF ALLEGIANCE. Others board members in attendance were Robb Piper, Vice Chairman; John Wallet, Secretary; Don Hrapchak, Treasurer and Asst. Treasurer / Secretary, Bill Grubb. Others in attendance were Pat Mulchay, EADS Group; Jim Deter, CPA; CJ Webb, Solicitor; and Debra Buksa, office secretary. Covering for the *Nanty Glo Journal* was Allie Garver. Fred Meier, Foreman; Willy Evans, laborer were not present. Ed Smith and Dave Grasser, Jackson Twp. residents, and prospective house owner, Marina Zindash were also in attendance.

PUBLIC COMMENTS:

Dave Grasser addressed the Board regarding his father-in-law's home located at 262 Adams Ave and the mandatory tap-in ordinance (#157). CJ explained the reasoning and purpose of the ordinance. Fred Meier is to contact Mr. Grasser with rough estimate on the cost to bore under the road.

Ed Smith distributed a handout from Collier County, Florida that explained "ERU"s. Ed feels that JTWA's use of EDU's is incorrect. He believes JTWA's use of EDU is be more in-line with Florida's ERU. Mr. Smith would like to know when and how the term EDU started being used by JTWA. He feels this would benefit all involved.

Marina Zindash introduced herself as a soon to be resident. She would like the water turned on for a property she is in the process of buying. CJ explained JTWA rules and regulations. She will have her attorneys contact him in the AM

APPROVAL OF THE MINUTES:

ON MOTION BY WALTER, SECOND BY ROBB AND APPROVED BY ALL THE MINUTES OF JULY 24, 2018 AND THE EMERGENCY MEETING OF AUGUST 8, 2018.

CPA REPORT: (Jim Deter)

Jim had emailed the 6-month Statement of Income prior to the meeting for review.

ON MOTION BY DON, SECOND BY BILL AND APPROVED BY ALL TO ACCEPT THE 6-MONTH STATEMENT OF INCOME. Jim informed the board that he was successful in submitting the Annual Report via the internet. He supplied the Authority with a copy of the Audit. Jim also distributed a water rate analysis that Robb requested earlier in the prior week. This analysis showed how much the average bill would increase if JTWA switched to a different supplier of water.

An executive session was called at 7:30 pm for potential litigation and updating the Board on new legal / ethical requirements. The regular monthly meeting resumed at 7:35 pm with no formal actions taking place.

ON MOTION BY JOHN, SECOND BY DON AND APPROVED BY ALL TO PURCHASE ACCOUNTING SOFTWARE QUICKBOOKS THAT IS NEEDED TO COMPLY WITH THE NEW ACCOUNTING RULES THAT CPA DISCUSSED, THE COST IS NOT TO EXCEED \$750.00

ENGINEER'S REPORT (Pat Mulchay)

Pat had only one brief item. The issue Nanty Glo was having with the water system produced an emergency meeting on August 8th. The East Taylor interconnection did go on-line that day. DEP permits are in place and the interconnection is 100% operational and functional if there will be a need. Everything went well. Both operators were pleased. Meter will be read tomorrow. JTWA half of the project totals \$8,137.00, payable to James Excavating. This is less than originally estimated. Bill inquired about the status of the grants. Pat said no news as of yet.

SOLICITOR'S REPORT: (CJ Webb)

The Solicitor had nothing at this time.

FOREMAN'S REPORT: (Fred Meier)

Fred and Willy were working on a leak. Secretary reported that the guys have been quite busy this past month between dirty water and over 10 leaks.

OFFICE MANAGER'S REPORT: (Debra Buksa)

The secretary's report was reviewed. Report is attached.

The merchant agreement for credit cards was to be added to the Agenda under old business until more information can be obtained.

PAYMENT OF JULY'S BILLS:

ON MOTION BY JOHN SECOND BY BILL AND APPROVED BY ALL TO PAY JULY'S BILLS.

CORRESPONDENCE:

A complete list of correspondence is attached to minutes.

NEW BUSINESS:

None

OLD BUSINESS:

Employee Policies – keep on old business- Bill, Robb and Walter will be reviewing and revising the Employee Handbook. Once they have a complete draft they will submit copies for all to approve or revise.

ADJOURNMENT:

ON MOTION BY WALTER SECOND BY JOHN APPROVED BY ALL TO ADJOURN AT 8:00PM.