

# JACKSON TWP WATER AUTHORITY

(JTWA)

Regular Monthly Meeting

September 22, 2020

7 pm

## **CALL TO ORDER**

WALTER DITCHCREEK, CHAIRMAN opened the meeting with the pledge and a prayer at 7pm. Board members in attendance were John Wallet, Secretary; Robb Piper, Vice Chairman, Bill Grubb, Asst. Treasurer / Secretary. Don Hrapchak, Treasurer was absent. Others in attendance were Fred Meier, Foreman; Pat Mulchay & Stephanie Buncich, Eads Group; Jim Deter, CPA and Allie Byers, covering for the *Nanty Glo Journal*. Walter turned the meeting over to Robb.

## **PUBLIC COMMENTS:**

*NONE*

## **APPROVAL OF THE MINUTES:**

No minutes were distributed or approved.

## **CPA REPORT:** (Jim Deter)

The Profit and Loss Budget vs. Actual for February thru September 2020 was reviewed. He later provided a copy of the Minimum Municipal Obligation Worksheet (MMO) sent to PA Municipal Retirement System (PMRS) concerning our Plan Year 2021 contribution that has increased to over \$23,531 up from the current \$14,864/year payment.

## **ENGINEER'S REPORT**

Pat provided cost estimate sheets for the new Commonwealth Financing Authority grant project along with information about a meeting for interim financing with Somerset Trust Co. to be held Thursday at 10 am here at the office. He also provided a copy of the legal document that Robb and John electronically signed. EADS will be responsible for the projects documents and reporting.

***ON MOTION BY BILL AND SECONDED BY WALTER, APPROVED BY ALL TO ACCEPT THE CPA AND ENGINEERS REPORT.***

## **SOLICITOR'S REPORT:** (CJ Webb)

The Solicitor was not in attendance.

## **PAYMENT OF AUGUST BILLS:**

***ON MOTION BY WALTER AND SECOND BY ROBB AND APPROVED BY ALL TO PAY THE AUGUST BILLS.***

## **CORRESPONDENCE:**

Robb provided a hard copy of the Solicitor's email concerning the PA Utility Commission's evictions and turnoffs decision that is considered an industry standard even though Authority's are not regulated by them.

Robb then distributed third party services proposals as received to him from RDM and James Excavating to the board. Robb also informed the board that he had submitted the paperwork on behalf of the JTWA to establish an account with WorkLink in Ebensburg.

**FOREMAN'S REPORT:** (Fred Meier)

Fred read his report and it is attached.

***ON MOTION BY BILL AND SECONDED BY JOHN, APPROVED BY ALL TO ACCEPT THE FORMAN'S REPORT.***

**NEW BUSINESS:**

Robb has updated the old job descriptions. He distributed the most current job descriptions that had been reviewed by the Solicitor. ***ON MOTION BY ROBB AND SECOND BY BILL AND APPROVED BY ALL TO ACCEPT THE SOLICITOR APPROVED JOB DESCRIPTIONS.***

Concerning the MMO from PMRS ***ON MOTION BY BILL AND SECOND BY WALTER AND APPROVED BY ALL TO SUBMIT THE MMO WORKSHEET THAT THE CPA WILL SIGN TO PMRS.***

**OLD BUSINESS:**

Robb distributed and discussed his notes from a recent telephone conversation with staff from the PA Municipal Retirement System. He had sent it to them for confirmation but got no reply. In summary the Pension Plan is a Cash Balance Plan. It is currently underfunded at 81.7%. This will be adjusted by their actuary. The plan is not fully funded. Robb requested what that amount would be but has not received it from PMRS yet. All participants are fully vested but would not receive their full benefit unless the plan was fully funded. Participants can transfer to another employer but all would have to transfer and the new sponsor would have to assume the funding responsibility if it was not fully funded. JTWA would have to dissolve the plan by board action as we are the plan sponsor. PMRS is just the plan administrator.

Robb asked if there was anything new regarding the camera system. Bills for 1/4ly monitoring service are due. ***MOTION BY JOHN AND SECOND BY BILL AND APPROVED BY ALL TO PAY THE MONITORING BILLS.***

**ADJOURNMENT:**

***ON MOTION BY BILL, SECOND BY JOHN AND APPROVED BY ALL TO ADJOURN AT 8:00 PM.***