

**JACKSON TWP WATER AUTHORITY
(JTWA)**

Monthly Meeting
September 24, 2013

CALL TO ORDER

WALTER DITCHCREEK, CHAIRMAN, OPENED THE MEETING WITH A PRAYER AND THE PLEDGE OF ALLEGIANCE. Others board members in attendance were John Wallet, Secretary; Ray Dodson, Treasurer; and Robb Piper, Vice-Chairman. Others present were Pat Mulcahy, EADS Group; Karl Smith, Foreman; Jim Deter, CPA; Debra Buksa, Office Manager and Jim Lauffer of the Nanty Glo Journal.

PUBLIC COMMENTS: None.

APPROVAL OF THE MINUTES:

THE MINUTES FROM THE MEETING OF AUGUST 27, 2013 WERE APPROVED AS PRINTED.

CPA REPORT: (Jim Deter)

Jim handed out the 7-month statement of Income.

ON MOTION BY RAY SECOND BY ROBB AND APPROVED BY ALL TO ACCEPT THE 7-MONTH STATEMENT OF INCOME.

ENGINEER'S REPORT (Pat Mulcahy)

Pat apologized for not having a written report. He gave a brief update on the following subjects:

PennWorks Application: on hold until November meeting- no monies granted or denied

Chickaree Ext.: final paper work submitted, finished under estimate

Swigle Mtn Tank: panels ordered / will be done before November

Swigle Fire Hydrants: no answer on Bonding Co.

Annual Report: will have for next meeting

GIS: Sarah will be at October meeting with progress report

SOLICITOR'S REPORT: (CJ Webb)

The solicitor was not present.

FOREMAN'S REPORT: (Karl Smith)

Report attached. In addition to his printed report, he informed the Board that he had replaced 115 feet of line at the end of Zurenda Lane in Cherrywood. There were two leaks last year and one this year. He had also connected a property on Chickaree Road; Scott Roberts.

OFFICE MANAGER'S REPORT: (Deb Buksa)

Report attached. Account balances were supplied.

ON MOTION BY ROBB, SECOND BY JOHN AND APPROVED BY ALL TO ACCEPT THE EMPLOYEE HUMAN RESOURCE POLICIES AS SUBMITTED TO SOLICITOR.

The Board requested that the Employee Human Resource Policies be added to the Annual Report.

PAYMENT OF AUGUST'S BILLS:

ON MOTION BY WALTER SECOND BY ROBB AND APPROVED BY ALL TO PAY AUGUST'S BILLS.

CORRESPONDENCE:

A list is attached.

NEW BUSINESS: None

OLD BUSINESS:

Ford's Corner Tank –warranty on roof – no news at this time -Contact solicitor, see where he is on the issue –if need be secretary is to draft letter to address the matter.

Swigle Mountain Tank –panels ordered

First S (Poplar St) /Griffith Ave water line – Mr. Swanhart is in no hurry – can wait until next year.

ADJOURNMENT:

ON MOTION BY JOHN, SECOND BY WALTER AND APPROVED BY ALL TO ADJOURN AT 7:41 PM.